

**Minutes of Skipwith Parish Council Meeting held on Monday 18th July 2016 at the Village Hall,
Skipwith commencing at 7.30pm.**

Present: Councillors Anthony Cole, Andrew Faulkes and Glynnis Smith

292. Apologies – Councillor Tom Hill

Declarations of interest: None

293. Public Session – No members of the public were present

294. Co-option for the Vacancy of Councillor

It was noted that one application had been received and it was proposed by Councillor Anthony Cole, seconded by Councillor Andrew Faulkes and unanimously agreed that Mr Trevor Britain would be co-opted as a member of Skipwith Parish Council.

295. Reports Selby District Councillor and County Councillor – District/County Councillor Liz Casling was not present at the meeting.

296. Minutes of Meeting held on 9th May 2016

The minutes of the meeting were approved as an accurate record, proposer Councillor Glynnis Smith and seconder Councillor Andrew Faulkes.

297. Minutes of Meeting held on 23rd May 2016

The minutes of the meeting were approved as an accurate record, proposer Councillor Glynnis Smith and seconder Councillor Andrew Faulkes.

298. Matters Arising - None

299. Village Greens/Pond

Councillor A Cole advised that the pond was now overgrown again and it was agreed that the Parish Council would look at obtaining quotes to clear both the village pond and Scarrow Green pond.

300. Grass Cutting

The clerk reported that she had received complaints regarding the state of the grass at Westfields which used to be cut by NYCC but due to funding cutbacks they had stopped cutting this area. It was noted that Jeremy Massey had been authorised to carry out a one off cut to tidy up the area and it was unanimously agreed that this would be added onto his grass cutting schedule on a permanent basis.

301. Tree Planting

Councillor Glynnis Smith advised that a second meeting had been held to discuss the tree order and some other options had been put forward. The Parish Council discussed the species recommended and agreed to purchase three Crab Apple, a Weeping Willow and Chinese Red Birch.

It was also agreed that the wording for the plaque in honour of Mr Geoff Eastwood would be agreed at the September meeting.

302. Traffic Calming

Councillor Anthony Cole reported that he had spoken to 95 Alive and on their recommendation he forwarded a speed concern report to them instead of producing a flyer.

303. Allotments – No further update

304. Children's Play Area

It was noted that planning permission had been granted for the play area and that Councillor Andrew Faulkes had received the final lease and statutory declaration. The Parish Council discussed the terms of the lease which was signed by Councillors Anthony Cole and Glynnis Smith and it was agreed that Councillor Faulkes would make arrangements with a local solicitor to sign the statutory declaration.

Clerk to update Parish Council insurers and make enquiries with Selby District Council regarding any Community Infrastructure Levy that may be available for the play area.

305. Village Sign

Councillor Anthony Cole advised that he was awaiting a quote to rebuild the demolished brick village sign.

306. Correspondence

- a) YLCA – Receipt of Annual Review 2015/16 was noted.
- b) River Derwent Catchment Partnership update was noted.

307. Planning

Planning Applications Received: - NIL

Planning Permission Granted: -

2016/0119/COU – Change of use of land from agricultural land to a children's play area on land off Main Street, adjacent to York Road (Street Record, Main Street, Skipwith)

308. Finance

Clerk's Salary £ As Agreed

HMRC 46.12

North Yorkshire County Council (VAS Deployment 2nd Invoice) £1050.00

Cheryl Westoby £50.00 (Internal Audit 2014/15 & 2015/16)

Receive Internal Auditors Report 2015/16

The Internal Auditors report 2015/2016 was noted.

Transparency Code

It was noted that the clerk was awaiting a quote from the Parish Council website provider to upload the documents required and to process any future amendments in order to keep the Parish Council compliant.

It was agreed that once the quote had been received the clerk would apply to the YLCA for funding to comply with the code.

Asset Register

The current asset register was discussed and it was agreed that Councillor Andrew Faulkes would make further enquiries with Crombie Wilkinson regarding the land registration status for Town End Pond, Scarrow Green Pond and the allotments.

Councillor Anthony Cole agreed to look into a query raised regarding the current street light register. The clerk was asked to contact the YLCA for clarification on the asset register values.

Workplace Pensions

It was noted that in order to comply with workplace pension law the Parish Council must select an auto enrolment pension scheme. Three of the most popular schemes NEST, NOW Pensions and The People's Pension were discussed and it was unanimously agreed to select NEST which is the favoured scheme by most small Parish Councils as this is set up by the Government and at present there are no plans to charge an admin fee.

309. Clerk's Report

An update received from Escrick Park Estate regarding marquee weddings booked at Skipwith Hall was noted.

The clerk also advised that the YLCA have resolved to lobby the Government for a greater financial contribution to be handed to principal authorities to prevent cuts to essential services.

310. Representatives Reports - None

311. Agenda items for the next meeting

Commemorative Plaque

Refurbishment of benches

Parking on footpaths

312. Date for next meeting – Monday 12th September 2016 at 7.30pm