

**Minutes of Skipwith Parish Council Meeting held on Monday 16<sup>th</sup> November 2015 at the Village Hall, Skipwith commencing at 7.30pm.**

**Present:** Councillors Anthony Cole, Andrew Faulkes, Tom Hill, Glynnis Smith, Mike Ward

The Chairman advised of the resignation of Councillor Sue Kotek. Clerk to send letter of thanks from the Parish Council and advise Selby District Council.

**207. Apologies – None**

**Declarations of interest:** None

**208. Public Session**

Sarah Mitchell – North Duffield Under Fives advised that unfortunately after a year of exceptionally low numbers last year and a slow start to the current year the group is struggling financially and may have to close. It was noted that two children from Skipwith currently attend and the group asked if the Parish Council could offer any support.

**209. Park Farm – Recreational Open Space Provision**

Following the Public Meeting held on Monday 11<sup>th</sup> November Councillor Andrew Faulkes advised that he has now received a copy of the lease which may require alteration and he is liaising with Crombie Wilkinson on this.

It was also noted that Councillor Faulkes was awaiting a copy of the plans from Jennifer Hubbard before the planning application can be submitted.

**210. Co-option for the vacancy of Councillor**

As no expressions of interest have been received it was agreed that the vacancy would continue to be advertised on the Parish Council noticeboard & website.

**211. Reports SDC**

It was noted that County Councillor Liz Casling now has a £10,000 locality budget to respond to local needs by recommending the allocation of small amounts of funding to support specific activities.

**212. Minutes of meeting held on Monday 14<sup>th</sup> September 2015**

The minutes of the meeting were approved as an accurate record, proposer Councillor Anthony Cole and seconder Councillor Tom Hill.

**213. Matters Arising - None**

**214. Village Greens/Pond**

The Parish Council thanked the volunteers who carried out the clearance of the pond on Sunday 4<sup>th</sup> October in particular Jeremy Massey and Ian Dixon.

The Parish Council would also like to thank the Escrick Park Estate and Charles Forbes Adam for their help with the major works to clean the pond.

## **215. Traffic Calming**

The clerk was asked to chase Gary Lumb (Highways) regarding the outstanding traffic calming measures that have been agreed.

Following a complaint received from a resident the clerk was also asked to speak to NYCC regarding moving the socket for the Vehicle Activated Sign to the other side of the road, which was the original agreed position and to enquire whether the monitoring option had been requested on the speed data.

## **216. Allotments – No update**

**217. Children's Play Area** – Councillor Tom Hill to submit outline planning application.

## **218. Street Lighting**

The Parish Council raised concern that a number of items including street lighting had taken a long time to action and requested that things improve. The clerk was asked to ensure that draft minutes were issued in a timely manner and to follow up on actions if no response had been received.

## **219. Christmas Lights**

Councillor Cole advised that he had purchased more Christmas lights to replace those that have been damaged. Agreed that the crib would be removed as soon as possible.

## **220. Correspondence**

a) North Duffield Under Fives Donation Request – It was agreed that the group would forward a copy of their accounts to the Parish Council before any financial support could be considered. It was also agreed that the clerk would advise the group to contact District Councillor Liz Casling to see if she can offer any assistance from her locality budget.

b) St Helen's Grant Application – The St Helens Church request for a donation to Round Up and the upkeep of the churchyard was discussed. The clerk was asked to contact the treasurer and ask for detailed amounts for the upkeep of the churchyard and detailed income & expenditure for Round Up before a decision on the grant application was made.

c) St Helen's Floodlights – Request for payment for the running and insurance of the church floodlights was discussed. The Parish Council agreed the amount requested of £77.21.

d) St Helen's Lights Switch On – It was noted that the lights would be switched on Saturday 5th December 2015.

e) City of York Council – Receipt of Minerals and Waste Joint Plan Preferred Options Consultation (November 2015 – January 2016) was noted.

f) Letter of thanks received from North Duffield and Skipwith Luncheon Club was noted.

## **221. Planning**

### Planning Applications Received: -

(2015/1100/FUL) – Proposed installation of a 95kW Solar Array and associated works and infrastructure for the generation of renewable energy at Street Record, Bonby Lane, Skipwith.

### No Objections

## **222. Finance**

Clerk's Salary £ As Agreed

HMRC £46.12

Anthony Cole (Expenses – Christmas Lights) £87.30

360 Internet Solutions (Website) £144.00

Crombie Wilkinson £150.00

The Parish Council agreed in principle the payment of @ £400 for the children's play area planning application.

### Income

Skipton Building Society (Interest) £1224.63

### External Audit Report

Receipt of certified Annual Return for the year ended 31st March 2015 from PKF Little John was noted.

Projection of finances was noted and the transfer of £10K from the Skipton to the Yorkshire Bank was authorised.

### Precept

It was unanimously agreed that no precept would be raised for 2016/2017, proposer Councillor Mike Ward and seconder Councillor Glynnis Smith.

**223. Clerk's Report** – The clerk was asked to chase up NYCC regarding the drain cleaning and the overgrown footpath between the Drovers Arms and the Methodist Church.

## **224. Representatives Reports**

The clerk was asked to contact the Community Engagement Forum to advise them of the resignation of the Parish Council representative Mrs Sue Kotek.

**225. Agenda items for the next meeting** – Tree replanting

**226. Agree Parish Council meeting dates for 2016** – Monday 11<sup>th</sup> January, 14<sup>th</sup> March, 9<sup>th</sup> May, 11<sup>th</sup> July, 12<sup>th</sup> September and 14<sup>th</sup> November 2016.