

**Skipwith Parish Council Meeting Minutes on Monday 14<sup>th</sup> May 2018 at 7.30pm**

**Present:** Councillors Mike Ward (MW), Noel McCool (NMCC), Trevor Britain (TB), Mark Elwers (ME),  
 Parish Clerk: Isobel Greatrex (IG)  
 Guests: Charlie Dean (CD) from 360 Internet Solutions

**546. Apologies:** Jonathon Morgan (JM), Sharon Worrall (SW). Reasons for absence were approved.

**547. Declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests:** None.

**548. Public session:** None in attendance.

Item No.	Discussion	Action by	Due Date
549	<b>Minutes of 5<sup>th</sup> March 2018 meeting</b> The minutes of the meeting were approved as a true and accurate record, proposed by NMCC, seconded by TB.		
550	<b>Information on the following ongoing issues and decide further action where necessary:</b>		
550.1	<b>Village Website and Upgrade</b> CD updated the Parish Council regarding progress on the village website. JM and he had received some excellent photographic images from one of the parishioners. It was agreed that the photographs should be acknowledged on the website, subject to the parishioner's agreement.  CD will provide a link to the draft website to the PC before the next PC meeting on 2 <sup>nd</sup> July, with the view to gain agreement to the website going live shortly after this date.  The current website has a paragraph about Skipwith which needs amending. ME offered to make those amendments and to circulate it round the PC in order to gain agreement in order for CD to make the appropriate edits.  Once the website was ready, it was agreed that a communication should be issued to all parishioners informing them of the new website via a note through all doors and to include an article in Roundup.  Prior to the PC meeting, JM had also raised the need for a Neighbourhood Development Plan and whether it could be included on the website. NMCC advised that this was not applicable to Skipwith.	CD  ME  All	Before 2 <sup>nd</sup> July  Asap  After 2 <sup>nd</sup> July

550.2	<p><b>Streetlights and LED Quote</b>  A discussion was held as to whether to renew all the street lighting in the village or to just carry out ad hoc repairs. NMCC explained he had been unable to obtain a further quote from SSE Lighting, despite following up. The PC already have one quote from L.A.W. Electrical. It was agreed that a further quote should be obtained. NMCC agreed to put together a number of recommendations, including costings.</p> <p>NMCC also agreed to chase the Council regarding No.9 street light.</p>	NMCC  NMCC	By 2 <sup>nd</sup> July  By 2 <sup>nd</sup> July
550.3	<p><b>Church Floodlights and Astro Timer</b>  L.A.W. Electrical's quote for the repair of Skipwith church's floodlights and Astro Timer was discussed. MW volunteered to contact another contractor for a further quote. If he isn't successful he will inform NMCC, who will endeavour to obtain a quote elsewhere.</p>	MW/NMCC	By 2 <sup>nd</sup> July
550.4	<p><b>Play and Recreation Area</b>  NMCC reported that no levels of anthrax had been identified from the soil samples taken by Acorn.</p> <p>A discussion ensued regarding the various options which could be considered as to the specific use of the play area. NMCC confirmed that parishioners had been previously canvassed to give them the opportunity to provide their respective opinions and that the results had been published on the village website. JM's views were taken in to consideration via a report he provided to the PC, in his absence.</p> <p>It was agreed that, on the basis of the previous responses, three specific options should be considered by the Council at the next meeting with view to offering an option to parishioners such that they might express a preference.  The options were as follows:</p> <ul style="list-style-type: none"> <li>• Do no further works.</li> <li>• The PC to create an entrance to the area and fence it off. Seating and possible wild flowers.</li> <li>• The PC to create an entrance, level the ground and fence it off. Seating and possible wild flowers</li> </ul> <p>The proposal of creating a Children's play area with play equipment was discounted by the Council given consideration of the views expressed by residents in the previous consultation, capital costs associated with the project, potential running costs, management of the project and ongoing responsibilities should such a proposal be delivered.  The discussion did not discount the potential for a community group to be formed to take complete responsibility of fund raising to create such an outcome and the management and funding of such a proposal thereafter as an independent organisation.</p> <p>NMCC volunteered to obtain costings for the first 3 options.</p>	NMCC	By 2 <sup>nd</sup> July
550.5	<p><b>Town End Pond</b>  The PC agreed to target Autumn time for the clearance of the weeds.</p>		

550.6	<p><b>Dog Fouling Preventative Measures</b></p> <p>JM provided a written report, in his absence, with some recommendations. JM had met with the Community Warden to discuss various preventative measures:</p> <ul style="list-style-type: none"> <li>• To distribute leaflets throughout the village to inform people about dog fouling and to ensure they are aware it is an offence</li> <li>• To spray dog waste with a bright yellow spray paint to highlight to negligent dog owners, on their routine walks, fouling has been noticed</li> <li>• To spray warning notices on the paths where fouling has occurred</li> <li>• To erect metal lamppost signs to remind dog owners to clean up after their dog</li> </ul> <p>JM also suggested that the PC should place an article in Roundup to highlight the recurring problem.</p> <p>The PC agreed to all of the above measures. JM previously agreed to facilitating should these measures be agreed.</p>	JM	Asap
550.7	<p><b>No.18 Evening Bus Service</b></p> <p>A discussion was held regarding funding this bus service and it was agreed to fund it on a temporary measure of 3 months but as yet the PC were not in a position to commit in the long term.</p>	N/a	
550.8	<p><b>General Data Protection Regulations</b></p> <p>IG updated the PC regarding recent developments from the government. It had been confirmed that small PCs did not have to appoint a Data Protection Officer, which would now save any potential costs.</p> <p>IG asked all members of the PC if anyone had any third party personal details stored to which the response was negative.</p>	N/a	
550.9	<p><b>Church Fund Raising Project</b></p> <p>ME provided an update since attending the recent Skipwith PCC meeting. A number of ideas had been forthcoming and the PC was asked if they would consider any ways in which they could use the church facilities to increase income. It was discussed with the PC and it was agreed it would be borne in mind for the future.</p>		
550.1.1	<p><b>Riccall Resilience Plan</b></p> <p>ME explained that he had tried to contact the organiser in Riccall but to no avail. However, NMCC had received a document from him which he would forward to ME. This would be placed on the agenda at the next PC meeting.</p>	NMCC/ME	Before 2 <sup>nd</sup> July
551	<p><b>Planning</b></p> <p>MW confirmed he had received no further updates from O’Neills, Skipwith PC’s planning consultants, regarding Red House Farm.</p> <p>MW updated the PC on the response to the Planning Department regarding The School House application, when he suggested that the Planning Officer’s judgement would be accepted regarding the proposed internal renovations. It was unclear whether the proposal did include the provision of a porch, which was referenced by the applicant. However, the legitimacy of a porch was questioned in view of the Grade 2 listed building.</p>		

<p><b>552</b></p> <p><b>552.1</b></p> <p><b>552.2</b></p> <p><b>552.3</b></p>	<p><b>Matters Requested by Councillors</b></p> <p><u>Parking outside the Pub</u> – ME raised the issue that he had observed an increase of cars parking outside the pub which raised safety concerns. It was agreed to monitor this. It was also noted that the PC had not been provided with any results as yet about the speeding of vehicles entering the village from Escrick.</p> <p><u>Using the Church</u> – please see agenda item 550.8.</p> <p><u>Skipwith Facebook</u> – ME initiated a discussion as to whether or not the PC could use this as another form of communication. It had a closed group of 69 members. It was agreed that the PC should continue to use the village website as the one form of communication rather than having another channel.</p>		
<p><b>553</b></p> <p><b>553.1</b></p> <p><b>553.2</b></p> <p><b>553.2.1</b></p> <p><b>553.2.2</b></p> <p><b>553.2.3</b></p>	<p><b>Financial Matters</b></p> <p><u>Skipton Building Society Signatories</u> After a number of incorrect instructions from the building society, it was hoped that we had now received the correct ones for the new signatories to be confirmed. JM will need to visit them again with a further letter signed by the appropriate councillors.</p> <p><u>To approve the following accounts for payment:</u></p> <p>NMcC approved and TB seconded the payment of £181.24 for the church floodlights power usage and insurance</p> <p>NMcC approved and TB seconded the payment of £122.00 for membership of the Yorkshire Local Councils Association</p> <p>NMcC agreed to submit a bill for his kind offer to refurbish the village benches, where required</p> <p>NMcC approved and TB seconded the payment of the Parish Clerk's salary</p>	JM	Asap
<p><b>554</b></p>	<p><b>Correspondence</b></p> <p>IG reported that Came &amp; Co, our insurers, had undergone some technology problems which may delay providing this year's insurance quotes. The PC would need to be available to decide on which quote to take up before the next PC meeting as the insurance policy expires on 31<sup>st</sup> May.</p>		
<p><b>555</b></p>	<p><b>Matters for Inclusion on the Agenda for the Next Meeting</b></p> <ul style="list-style-type: none"> <li>• Election of Vice Chairperson</li> <li>• Village website upgrade</li> <li>• Street Lighting</li> <li>• Church Floodlights</li> <li>• Play Area</li> <li>• Riccall Resilience Plan</li> </ul>		

556	<b>Date of Next Meeting</b> Monday, 2 <sup>nd</sup> July at 7.30pm		
	Meeting closed at 9.40pm.		