

Skipwith Parish Council Meeting Minutes on Monday 14th January 2019 at 7.30pm

Present: Councillors Mike Ward (MW), Noel McCool (NMCC), Trevor Britain (TB), Sharon Worrall (SW), Jonathon Morgan (JM), Mark Elwers (ME), Claire Colthirst (CC)

Parish Clerk: Isobel Greatrex (IG)

Guest: Councillor Richard Musgrave (RM)

590. Apologies: None.

591. Declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests: None.

| Item No. | Discussion | Action by | Due Date |
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| 592 | Public session: No members of the public were in attendance. | | |
| | <p>Update from Councillor Richard Musgrave</p> <ul style="list-style-type: none"> • Speed Enforcement RM is to meet with Fiona Ancell, Head of the 95 Partnership, within the next two weeks, to discuss the lack of progress regarding speed enforcement in the village, as he understood the strength of feeling and concerns about speeding through the village from both the Parish Council and a number of parishioners, which has been going on for some time. RM agreed to update IG once he had any further news. • Vehicle Activated Signage (VAS) There is to be a new County Council policy, which will be effective from April 2019, which will allow PCs to purchase a permanent VAS. If required, the PC will be able to apply to RM as he has a budget to assist with the purchase. However, RM noted that there is some debate as to the effectiveness of this type of signage as it is said that drivers just get used to the signage and end up ignoring them. • Locality Budget RM has a budget to make grants for local projects which benefit the community. The budget availability will commence from May 2019 and it is not retrospective. RM confirmed that a grant could be used for such projects as the installation of a defibrillator in the village. | RM | Asap |
| 593 | Minutes of 12th November 2018 Meeting were approved by all members of the PC as a true and accurate record. | | |
| 594 | Co-Option of New Councillor JM proposed and SW seconded the appointment of the new councillor, Claire Colthirst. | | |

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| 595 595.1 | Information on the following ongoing issues and to decide further action where necessary: Highway Safety It was agreed to await a further update from RM before the PC took any further action, although, after some discussion, ME agreed to investigate the possibility of hand held “cameras” which could be used by parishioners to assist with speed reduction. | ME | By 4 th March |
| 595.2 | Streetlights The PC was pleased to note that the new LED streetlights had been installed. However, there were four exceptions where they were not working due to the power supply needing to be transferred. NMCC agreed to contact nPower to resolve the issue and it was hoped that the transfer would be carried out within the next month. This will be an additional cost but still within the original budget. In addition, an LED streetlight had not been able to be installed at the sewage pump side of Westfield as there were too many cables already around the site. It was agreed to relocate it as near as possible to the original site. However, this will incur an additional cost to that assessed previously as Northern Power Grid will need to run supplies in from an overhead line post. NMCC to contact L.A.W. Electrical to advise them of the new location in order for them to finalise the work. | NMCC NMCC | Asap Asap |
| 595.3 | Church Floodlights A further quote from L.A.W. Electrical was provided for discussion. It was agreed to contact them to further negotiate the price. | NMCC | Asap |
| 595.4 | Wild Flower Meadow - Recreation Area TB provided a quote from Greenland Seeds who could supply a variety of different seeds for the proposed meadow. He explained that the land would initially need to be treated with RoundUp weed killer, then rotated three or four times before the seeds could be rolled in. This would need to be carried out by April at the latest. It was agreed that the land should be prepared before the fencing was installed. TB went on to explain that the Head of Education, North York Moors, would only be able to provide advice after the meadow had been established. It was agreed that TB, ME and CC would form a working party to put together a proposal, with a plan of action and timeline, which could then be discussed with Charlie Forbes-Adam (CFA) at the next PC meeting. JM volunteered to provide the graphics for this. The working party will initially meet on Monday, 28 th January at 8.00pm in The Drovers. The working party will circulate the final draft proposal to the rest of the PC in plenty of time before meeting with CFA, to allow for any further debate. IG to contact CFA to check his availability to attend the next PC meeting on 4 th March. | TB,ME,JM, CC IG | Before 4 th March Asap |
| 595.5 | Grass Cutting The tender for 2019 from J. Massey was discussed and it was agreed for the work to go ahead. In order to improve the appearance of the village green it was also agreed that the grass would be cut on a weekly basis (rather than fortnightly) from April to June, with a review in June as to | | |

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| | whether the weekly cuts would need to continue thereafter for the rest of the Summer months. These additional cuts for the village green only will be £50 per cut. NMCC proposed, ME seconded. IG to confirm the services required with J. Massey. | IG | Asap |
| 595.6 | Dog Fouling It was agreed to purchase another dog waste bin at a cost of £213.97 (including installation and emptying), which will be located at the end of Westfield. NMCC proposed, TB seconded. | JM | Asap |
| 595.7 | Christmas Event Insurance The outcome was sought regarding this insurance in order to clarify the situation for forthcoming years. MW explained that if an event is exclusively organised by the PC the PC's insurance is adequate. However, where third parties are included, those third parties would be required to ensure they had their own appropriate insurance cover for their areas of responsibility. | | |
| 595.8 | Town End Pond Further discussion ensued regarding the permanent removal of the rushes in the pond. TB offered to contact Darren Starkey from the Environmental Agency to obtain some specialist advice. It was also agreed that the PC will request parishioners' assistance with a general tidy up of the pond in early September, as it had worked very well in 2018. | TB The PC | Asap August 19 |
| 595.9 | Brick Built Sign Re-Building NMCC provided a quote of £700 from a local builder to re-build the sign. CC proposed, MW seconded for the work to progress. | NMCC | Asap |
| 595.10 | Scarrow Green IG updated the PC that CFA had advised he would be happy to discuss the maintenance of Scarrow Green with the PC at a future meeting. IG to contact CFA to check his availability to attend the next PC meeting on 4 th March. It was agreed that NMCC would initially contact J. Massey to provide a one-off quote to remove the undergrowth. | IG NMCC | Asap Asap |
| 595.11 | Telephone Box Defibrillator JM updated the PC that, after conducting some research, the British Heart Foundation (BHF) was deemed to be a suitable, knowledgeable partner and one which may contribute to the cost. He explained that if the PC donated £600 towards the cost, the BHF would donate the balance. JM kindly offered that his own company, JMDA, which had been based in Skipwith for the last ten years, would like to donate £600 or part of this amount to assist with the purchase. As can be seen from RM's update, a locality grant may be available to the PC to also assist with this purchase. JM volunteered to progress this further. It was agreed Northern Power Grid be asked to provide supplies to defibrillator/phone box. | JM NMCC | Asap Asap |

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| <p>596</p> | <p>Planning <u>Prospect House</u> The PC discussed the planning application for Prospect House and agreed they had no objections.</p> <p>IG to confirm the outcome to the Planning Department.</p> | <p>IG</p> | <p>By 15th January</p> |
| <p>597 597.1</p> | <p>Matters Requested by Councillors <u>Village Green Notice Board (NMCC)</u> NMCC informed the PC that the notice board was unstable and the wood was rotting. He asked the PC to inspect it so it could discuss at the next PC meeting. IG also informed the PC that the PC notice board was also in disrepair and asked if this could be discussed at the next meeting too.</p> | <p>The PC</p> | <p>Before 4th March</p> |
| <p>598 598.1 598.1.1 598.1.2 598.1.3 598.1.4 598.1.5 598.1.6 598.1.7 598.1.8 598.1.9</p> | <p>Financial Matters <u>The following accounts for payment were approved:</u> L.A.W. Electrical for replacement of street lights – £15,436.41 L.A.W. Electrical for providing additional power supply to village green - £468.96 City of York evening bus service contribution up to 6.8.18 - £287.85 Gift donation to Dixons for removal of pond debris - £43.02 North Duffield Primary School Christingle donation - £150 Rental of Skipwith village hall for PC meetings - £80 J. Massey for grass cutting for 2018 - £1,120 Various electrical/lighting items for Christmas village green event - £67.55 Acorn soil analysis for recreation area - £1,068</p> <p>All of the payments above were proposed by ME and seconded by TB.</p> <p>It was also agreed to transfer £5,000 from the Skipton Building Society account to the Yorkshire Bank current account in order to facilitate the payment of future invoices.</p> | <p>JM. SW</p> | <p>17th January</p> |
| <p>599</p> | <p>Matters for Inclusion on the Agenda for the Next Meeting</p> <ul style="list-style-type: none"> • Highway Safety • Street Lighting • Church Floodlights • Wild Flower Meadow • Scarrow Green | | |

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| | <ul style="list-style-type: none">• Town End Pond, including kerbing• Telephone Box Defibrillator | | |
| | Meeting closed at 9.55pm. | | |