

Skipwith Parish Council Meeting Minutes on Monday 13th May 2019 at 7.50pm

Present: Councillors Jonathon Morgan (JM) (Chairman), Mike Ward (MW) Vice-Chairman, Trevor Britain (TB), Sharon Worrall (SW), Claire Colthirst (CC)

Parish Clerk: Isobel Greatrex (IG)

612. Apologies: County Cllr. Richard Musgrave (RM)

613. Declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests: None.

Item No.	Discussion	Action by	Due Date
614	Public session: None		
615	Minutes of 4th March 2019 meeting were approved by all members of the PC as a true and accurate record.		
616 616.1	<p>Information on the following ongoing issues and to decide further action where necessary:</p> <p>Highway Safety The new Vehicle Activated Signage (VAS) policy was discussed. It was agreed that the current VAS contract expiry date needs to be established before any final decisions are made. SW volunteered to progress the ongoing highway safety issues regarding further information required about the VAS policy, to contact Cllr. Richard Musgrave to request speed data information obtained, to further investigate hand-held speed cameras to be potentially used by parishioners, to contact Highways and to contact the District Councillor.</p>	IG SW	Asap By 1 st July
616.2	<p>Streetlights IG provided an update, on behalf of Noel McCool, regarding the progress being made with Npower to resolve the outstanding issues about certain non-operational street lights and provision of electricity to the telephone box for the defibrillator. Npower had provided a quote which totalled £15,043, although a significant amount of this cost is due to providing two new connections as cables need to be replaced. This was not realised until Npower visited the site to conduct its assessment. The PC decided to request an additional quote excluding the cost of the two new connections, as the quote had not been itemised.</p> <p>Further discussion took place regarding obtaining a more competitive energy tariff from Npower. N. McCool had struggled to obtain further information, despite his best efforts. The next step was to write to Npower in order to get a response. However, since this PC meeting, MW has made contact with a company who is able to review the current rates, free of charge, and compare them with other providers and/or to endeavour to gain the best commercial rate with Npower.</p>	IG MW	Asap Asap

616.3	<p>Church Floodlights L.A.W. Electrical is shortly due to replace the plastic joint boxes with stainless steel ones. Once completed, it will be determined if there are any damaged cables which will need repairing. Once resolved, Noel McCool has kindly volunteered to see if the astro-timer can be made operational again as the written instructions have now been obtained. If not, a manual timer will be purchased.</p>		
616.4	<p>Wild Flower Meadow - Recreation Area It was noted the PC very much appreciated that Charlie Forbes-Adam (CFA) had accepted its proposal to establish a wild flower meadow. CC confirmed there was no need to erect an access gate before preparing the land, as the creation of a wild flower meadow does not need planning permission. The next steps were discussed and TB explained that weed killer would need to be sprayed in June/July and the land then prepared with a view to seeding in Autumn. TB agreed to provide a programme of works with more specific costings.</p> <p>CC volunteered to contact Swinglehurst, the fencing supplier to discuss the type of fencing required as it was felt a more rustic style would be more in keeping with the meadow.</p> <p>In order to peg out the piece of land appropriated for the meadow, CFA was to be contacted to obtain the name of a contact in Stephenson's who would be able to provide specific guidance.</p>	<p>TB</p> <p>SW</p> <p>IG</p>	<p>By 1st July</p> <p>By 1st July</p> <p>By 1st July</p>
616.5	<p>Town End Pond TB to contact Darren Starkey who has previously worked with the Environmental Agency to obtain some specialist advice regarding the permanent removal of the rushes in the pond.</p> <p>It was agreed to enlist the assistance of residents to temporarily clear the rushes from the pond mid- September as this had worked very well last year. Request for help will be placed in Round Up nearer the time.</p> <p>Scarrow Green The general tidy up of the pond and surround is nearly complete. The PC agreed to request a quote from Jeremy Massey to administer willow stump killer.</p>	<p>TB</p> <p>IG</p>	<p>By 1st July</p> <p>By 1st July</p>
616.6	<p>Telephone Box Defibrillator JM updated the PC regarding progress. He has now received the defibrillator kit and is awaiting power to be connected to the telephone box and the purchase of a cabinet for the defibrillator from Welmedical (supplier of cabinets to the BHF) is also required. JM will now contact RM to formally request a £500 donation towards this cost from RM's community budget.</p>	JM	Asap
616.7	<p>Sue Kotek Community Event IG provided an update on Noel McCool's behalf. It had been proposed to hold the event on 8th September and to hold a Bake Off. Whilst it was to be a PC led event, TB volunteered to be its representative for future discussions with a wider village group. TB agreed to discuss with Noel the proposed date of</p>		

	<p>8th September as it was believed the Village Hall committee was arranging another community event on 1st September, along with the Town End pond clearance mid-September.</p> <p>A discussion ensued regarding insurance cover for the event if it was to be a PC exclusive event. IG is to contact the insurers to obtain a better understanding of the definition of “exclusive” in this regard.</p>	TB	Asap
		IG	Asap
616.8	<p>Moles on the Village Green</p> <p>IG had twice requested assistance with this but to no avail. The PC agreed that as the grass cutting had re-commenced the problem may well be resolved.</p>		
616.9	<p>Public Footpath Sign</p> <p>IG noted that the sign between the church and Rose Cottage had not been repaired during the County Council’s repair schedule between January and March. The PC will have to await its next programme.</p>		
617	<p>Planning</p>		
617.1	<p>North House Farm Development</p> <p>The PC discussed the planning application and JM agreed to respond to Selby Planning department, on behalf of the PC. Whilst the PC welcomed the proposal for the reconstructed barns to be split into three, not four, as it would reduce traffic flow, it objected to the introduction of the proposed skylights in the roadside roof pitch of the barns, as it was contrary to the requirement to maintain the original character of the barn.</p>	JM	By 14 th May
617.2	<p>Rose Cottage</p> <p>The PC discussed the planning application and agreed they had no objections.</p>		
618	<p>Matters Requested by Councillors</p>		
618.1	<p>North House Farm Development (JM)</p> <p>JM explained that he had contacted the Site Manager for Orchard Homes to ask him to contact CFA to arrange for some of the site vehicles to park in the field opposite to avoid any potential accidents, as this area of the road was becoming increasingly congested. This seems to be now much improved.</p>		
618.2	<p>Christmas Lights (JM)</p> <p>JM led a discussion regarding decoration ideas around the pond for Christmas 2019. CC is to provide a draft proposal for discussion at the next PC meeting.</p>	CC	By 1 st July
618.3	<p>Thank You to Noel McCool (JM)</p> <p>JM felt that MW had already now expressed the PC’s sentiments at the AGM in thanking Noel for all his hard work and commitment over the years.</p>		
618.4	<p>Councillor Vacancies (MW)</p> <p>Further to the recent elections on 2nd May, the PC still has two councillor vacancies. IG will confirm the recruitment process.</p>	IG	Asap

<p>619 619.1 619.1.1 619.1.2 619.1.3 619.1.4</p>	<p>Financial Matters <u>The following accounts for payment were approved:</u> Selby District Council – dog waste bin installation - £213.97 YLCA membership renewal - £124 Npower electricity bill for street lighting – 01.04.18 – 25.05.18 - £206.77 Npower electricity bill for street lighting – 26.05.18 – 31.03.19 - £1,945.48</p> <p>619.2 The PC agreed to donate £550 to Skipwith PCC as a contribution towards Round Up and churchyard maintenance. All of the payments above were proposed by MW and seconded by CC.</p> <p>619.3 IG confirmed the PC had received a VAT refund of £3,451.38 for last year’s financial year.</p>		
<p>620</p>	<p>Correspondence IG had received correspondence to ask the PC if it would approach the landowner to request the provision of a permissive pathway to improve the safety of walkers on York Road. It would be inside the adjoining field parallel to the road (on the inside of the hedge), from Skipwith village hall towards Escrick to meet the public footpath towards the back of Skipwith. IG to contact CFA.</p>	<p>IG</p>	<p>By 1st July</p>
<p>621</p>	<p>Matters for Inclusion on the Agenda for the Next Meeting</p> <ul style="list-style-type: none"> • Highway Safety • Street Lighting • Church Floodlights • Wild Flower Meadow • Town End Pond and Christmas Decorations • Telephone Box Defibrillator 		
	<p>Meeting closed at 10.45pm.</p>		