

**Skipwith Parish Council Meeting Minutes on Monday 12<sup>th</sup> November 2018 at 7.30pm**

**Present:** Councillors Mike Ward (MW), Noel McCool (NMCC), Trevor Britain (TB), Mark Elwers (ME), Sharon Worrall (SW).

Parish Clerk: Isobel Greatrex (IG)

**578. Apologies:** Councillor Jonathon Morgan (JM) informed the PC in advance he would be late.

**579. Declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests:** None.

Item No.	Discussion	Action by	Due Date
	MW informed the Parish Council that he had now re-considered his position as Chair and had decided to continue in this role.		
<p><b>580</b></p> <p><b>580.1</b></p>	<p><b>Public session</b></p> <p>The following item was raised:</p> <p><u>Road Safety</u></p> <p>There continued to be a number of road safety concerns about the apparent lack of action, especially on the road where traffic enters the village from Escrick. IG explained that Councillor Richard Musgrave was continuing to follow up with the 95 Alive Partnership about the speed management work in the village and would update the PC at the earliest opportunity. ME informed the PC that a traffic officer had recently been in Skipwith, looking for a suitable location to site a mobile speed camera as a deterrent from the North Duffield side of the village. The PC is still awaiting information about the outcome of the speed data collected from the Escrick side of the village.</p> <p>The member of public had been in contact with Barry Derbyshire from Selby Area Highways, who had explained that any safety issues needed to originate from the PC. Whilst MW had recently met with Highways to discuss a number of road safety issues, it was agreed that the PC would contact Highways again and request the reinstatement of the 30mph road level roundel speed signs and the installation of a "Slow" sign on the bend coming in to Skipwith from Escrick. It was agreed the PC would inform Councillor Richard Musgrave of this action.</p>	IG	Asap
	Cllr JM arrived at 8.00pm		
<b>581</b>	<p><b>Minutes of 3<sup>rd</sup> September 2018 meeting</b></p> <p>NMcC requested a small change to the wording regarding the discussion between himself and MW, indicating it was Clr. Ward's written response as to reasons why he was unwilling to sanction proposed Mr FA communication that were discussed, after which the minutes of the meeting were approved by all members of the PC as a true and accurate record.</p>		

582	<p><b>Standing Orders</b></p> <p>After a short discussion, the PC agreed that the current Standing Orders remained fit for purpose. Having spoken to the York Local Council Authority, IG confirmed that for future reference, whenever a decision has to be made by the PC an extraordinary meeting should be held, providing 7 clear days for the agenda to be posted in order to ensure any interested parties have the opportunity to attend.</p>		
583 583.1	<p><b>Information on the following ongoing issues and to decide further action where necessary:</b></p> <p><b>Councillor Applications</b></p> <p>It was agreed that all applicants would be invited to attend a short interview with JM and SW on Monday, 19<sup>th</sup> November, subject to the availability of candidates and the village hall.</p> <p>IG would confirm all the arrangements to candidates and respective councillors.</p>	IG	Before 19 <sup>th</sup> November
583.2	<p><b>Streetlights and LED Quote</b></p> <p>NMcC explained he had contacted SSE, Aeon, Indo and L.A.W to obtain quotes but only L.A.W submitted a quote for conducting the work. However, it was believed the pricing was competitive at c. £20,000 so TB proposed and ME seconded for the work to be carried out by L.A.W.</p> <p>NMcC to contact L.A.W. to progress.</p>	NMcC	Asap
583.3	<p><b>Church Floodlights and Astro Timer</b></p> <p>NMcC explained that he had re-assessed the repairs required and the main problem was the 9 or 10 jointed boxes on the floodlights as they have been damaged by machinery (lawn mowers etc) and the tripping of the supply and resultant accuracy of astro timer was most probably caused by this damage to the boxes. It was agreed to replace them with metal ones, identifying the worst ones to replace first. TB proposed, ME seconded.</p>	NMcC	Asap
583.4	<p><b>Play and Recreation Area</b></p> <p>Mr C. Forbes-Adam had replied to the email sent from the PC regarding the proposed change of use to become a wild flower meadow rather than a play area. He advised that we should check with Selby Planning this could be done. IG confirmed she had spoken to Paul Edwards in the Planning department and as it would remain accessible to the community and had already had the change of use granted from being agricultural land, he could see no reason for the PC to apply for further planning permission. However, he did suggest the Planning department should be contacted again once the PC had further detail.</p> <p>A discussion was held regarding Mr C. Forbes Adam's suggestion about the removal of the hedging opposite the village pond to provide better access. It was decided not to progress this as concerns about children's road safety going back and forth between the pond and meadow were highlighted.</p> <p>It was agreed that once the PC had obtained expert advice from the Head of Education at North Yorkshire Moors about both the</p>	TB	By 14 <sup>th</sup>

	wild flower meadow and the removal of the rushes in the village pond, the PC would contact Mr Forbes-Adam to arrange a meeting with him about more detailed proposals. IG to respond to Mr Forbes-Adam's letter reflecting the above.	IG	January Asap
<b>583.5</b>	<b>Grass Cutting/Overgrown Hedges</b> The PC agreed that they should discuss with Mr Massey the possibility of more frequent grass cuts during next year, the details of which to be discussed at January's PC meeting. IG confirmed that Mr Forbes Adam had informed the PC that due to unforeseen illness there had been a delay in the hedge cutting in the village, although this had now been completed.		
<b>583.6</b>	<b>Dog Fouling</b> JM shared information regarding buying a new dog waste bin to be sited in Westfield. Costs to be finalised. A request from a member of the public for the PC to provide free dog waste bags was discussed, although it was agreed not to progress this as it was felt that sufficient deterrents had now been in place and that dog fouling had generally improved.	JM	By 14 <sup>th</sup> January
<b>583.7</b>	<b>Telephone Box Defibrillator</b> Information continues to be obtained about how this can be progressed. It was determined that the PC own the telephone box and not BT, as previously believed, and that the PC would need to inform its electricity supplier about the unmetered supply for the defibrillator at the appropriate time.	JM	Asap
<b>583.8</b>	<b>Christmas Decorations on the Village Green</b> As members of the Xmas sub-committee with Village Hall representatives, ME, TB and NMCC briefed the Councillors regarding the potential enhancements. It was agreed that the PC would agree to the planting of the Christmas tree and lighting of such and to pay for additional power supply at a cost of c. £390, along with providing lighting up to £120 for the Village Hall's proposed tent area, if required. MW proposed the actions, JM seconded. The PC thanked the member of public for their kind donation to the cost of the Christmas tree. The other enhancements discussed will be placed on the agenda in 2019 in plenty of time for arrangements to be made in time for Christmas 2019. Bearing in mind the PC's payment for the lighting, it was decided not to donate any further money to the cost of the promotional banner which the village hall committee was organising.	NMCC for power supply  NMCC, TB, ME for feedback to the Village Hall sub-committee	In time for the event  Asap
<b>583.9</b>	<b>Town End Pond</b> Please see minutes above re item 583.4. The PC would like to thank all those parishioners who volunteered to help with the recent clearance of the pond. It was agreed a personal note will be sent to each volunteer, which NMCC will distribute.  Some additional clearance was also carried out subsequently, so it was agreed that JM will contact Dixons to ask if they would be	IG/NMCC  JM	Asap  Asap

	able to remove the additional debris currently lying on the side of the pond, the service for which the PC will offer payment.		
<b>583.10</b>	<b>Highway Safety</b> Please see item 580.		
<b>583.11</b>	<b>Brick Built Sign Re-Building</b> IG had contacted Phil Westoby who informed her he did not wish to progress with the work due to safety issues on that particular piece of road. ME volunteered to approach another builder for a quote.	ME	By 14 <sup>th</sup> January
<b>583.12</b>	<b>Public Footpath Sign</b> IG had contacted Steve Metcalfe at NYCC who explained they can only replace a number of signposts each year due to financial constraints. However, he confirmed that all signposts on his list (including Skipwith's) would be assessed on a priority basis for the next annual programme. If selected, the signpost will be replaced/repared between January and March 2019.		
<b>584</b>	<b>Planning</b> <u>School House, York Road</u> IG confirmed that the planning applications for a proposed installation of an underground tank and retrospective application for a fence and gate had been granted.  There were no further updates on any other developments.		
<b>585</b> <b>585.1</b>	<b>Matters Requested by Councillors</b> <u>Scarrow Green (TB)</u> A discussion ensued regarding the maintenance of Scarrow Green and as the PC appreciated Mr Forbes Adam's concerns it was agreed that the PC should contact him to ask whether he would consider maintaining it.	IG	Asap
<b>586</b> <b>586.1</b> <b>586.1.1</b> <b>586.1.2</b> <b>586.1.3</b> <b>586.1.4</b> <b>586.1.5</b>  <b>586.2</b>	<b>Financial Matters</b> <u>The following accounts for payment were approved:</u> O'Neill's Planning Consultants bill for final payment of £300. NMCC proposed, MW seconded. Vehicle Activated Sign for £1,050. ME proposed, MW seconded. Centenary Wreath for £502.25. ME proposed, MW seconded. Clerk's salary, including 2018 salary increase. ME proposed, MW seconded. 360 Internet Solutions for website hosting for £183.60. ME proposed, MW seconded.  To set and agree the budget for 2019/20. It was agreed there continued to be no requirement for a precept to be raised.		

<p><b>587</b> <b>587.1</b> <b>587.2</b> <b>587.3</b></p>	<p><b>Correspondence</b> Donation request from North Duffield School for Christingle transportation costs. It was agreed to donate £150. TB proposed, SW seconded. It was decided not to progress with a donation request from Citizens Advice. MW proposed, SW seconded. It was decided not to progress with a donation request from Age UK. MW proposed, SW seconded.</p>		
<p><b>588</b></p>	<p><b>Matters for Inclusion on the Agenda for the Next Meeting</b></p> <ul style="list-style-type: none"> <li>• Street Lighting</li> <li>• Church Floodlights</li> <li>• Wild Flower Meadow</li> <li>• Grass Cutting</li> <li>• Dog Waste Bin</li> <li>• Town End Pond</li> <li>• Brick Built Village Sign</li> <li>• Telephone Box Defibrillator</li> </ul>		
<p><b>589</b></p>	<p><b>Dates of Monday Meetings at 7.30pm in 2019</b></p> <ul style="list-style-type: none"> <li>• 14<sup>th</sup> January</li> <li>• 4<sup>th</sup> March</li> <li>• 13<sup>th</sup> May</li> <li>• 1<sup>st</sup> July</li> <li>• 2<sup>nd</sup> September</li> <li>• 11<sup>th</sup> November</li> </ul>		
	<p>Meeting closed at 10.50pm.</p>		