

**Minutes of Skipwith Parish Council Meeting held on Monday 12th September at the Village Hall,
Skipwith commencing at 7.30pm.**

Present: Councillors Trevor Britain, Anthony Cole, Andrew Faulkes, Tom Hill and Glynnis Smith

313. Apologies – Councillor Michael Ward

Declarations of interest: None

314. Public Session – No members of the public were present

315. Reports Selby District Councillor and County Councillor – District/County Councillor Liz Casling was not present at the meeting.

316. Minutes of Meeting held on 18th July 2016

The minutes of the meeting were approved as an accurate record, proposer Councillor Tom Hill and seconder Councillor Anthony Cole.

The clerk was asked to ensure that draft minutes are circulated to members within two weeks of the meeting.

317. Matters Arising

Asset Register

Councillor Andrew Faulkes advised that he had spoken to Crombie Wilkinson regarding the land registration status for Town End Pond, Scarrow Green and the allotments but they do not hold any legal records for the Parish Council.

It was agreed that Councillor Faulkes would make further enquiries with Elmhirst Parker and with previous Parish Councillors.

Councillor Glynnis Smith advised that she had made enquiries with a previous clerk regarding the allotments but that no legal records had been found.

Councillor Anthony Cole to chase up on the query raised regarding the current street light register.

Transparency Code

It was noted that the clerk was still awaiting a quote from the Parish Council website provider to upload the documents required and the clerk was asked to chase this up.

318. Village Greens/Pond

The clerk advised that she had contacted York Landscapes Ltd regarding clearance of the village pond and Scarrow Green pond and that she was awaiting a call back on this.

It was agreed that the clerk would also contact Tru Green for a quote with a view to the work being carried out in the spring.

The clerk was also asked to write to Drax to enquire if they can assist with the clearance through their community work.

319. Tree Planting/Order

Councillor Glynnis Smith reported that she had placed an order with Dean's Garden Centre for three Crab Apple, a Weeping Willow and a Chinese Red Birch, delivery to be arranged.
Councillor Smith to order the posts and ties required to keep the trees stable and it was agreed that they will be planted by Parish Council volunteers on Saturday 8th October.

320. Commemorative Plaque

The Parish Council discussed and decided on the wording for the plaque and the clerk was asked to make enquiries regarding the size, finish and price which is to be circulated to members for consideration.

321. Traffic Calming

Councillor Anthony Cole advised that the 95 Alive Road Safety Partnership have installed a temporary monitoring device on York Road to monitor vehicle speeds.

322. Allotments

Allotment Monies 2016

Councillor Glynnis Smith handed over a cheque for £30.00 as payment for the two outstanding plots.

323. Children's Play Area

Councillor Tom Hill talked through the revised plans for the children's play area and discussion took place regarding the proposed layout and the three quotes received for the play equipment.
It was agreed that Councillor Hill would put plans together for fencing the play area and speak to Escrick Park Estate for approval for the fencing and to obtain a quote from them along with two further quotes in order to comply with the Parish Council financial regulations.

Councillor Hill confirmed that no committee was to be formed and clarified the position regarding fundraising for the project and it was noted that the Parish Council are aiming to have the facility available for use by summer 2017.

Councillor Andrew Faulkes to speak to Escrick Park Estate about cutting the hedge around the play area and the clerk to continue to make enquiries regarding any Community Infrastructure Levy that may be available.

324. Village Sign

Councillor Anthony Cole advised that he had received one quote to rebuild the demolished brick village sign that was higher than anticipated and it was agreed that Councillor Trevor Britain would seek alternative quotes before any decision is made.

325. Refurbishment of benches

It was noted that the clerk was awaiting a quote from Alex Mortimer to carry out the work required.

326. Parking on footpaths

It was noted that this was still a problem in some areas of the village and it was agreed that Councillor Anthony Cole would speak to the residents concerned.

327. Christmas Lights

It was agreed that the Christmas lights would be switched on Saturday 3rd December and that the Parish Council would make arrangements to check the lights and put out the nativity.

328. Correspondence

a) Selby and District Dial – Receipt of donation requested was noted. The request was discussed and it was agreed that unfortunately at the present time the Parish Council were not in a position to make a donation.

b) Resident – Receipt of correspondence regarding the pumping station on Westfield was noted and it was agreed that the clerk would write to the Environment Agency and Yorkshire Water to express the concerns raised.

329. Planning

Planning Applications Received: - NIL

The clerk advised that the planning consultant for the redevelopment of the farmstead at North House Farm had offered to attend the November Parish Council meeting to talk about the project and this was unanimously agreed.

330. Finance

Clerk's Salary £ As Agreed
HMRC 46.12
Dean's Garden Centre (Tree Order) £222.45

Income

It was noted that the clerk had submitted a VAT claim totalling £777.06 (£261.55 carried forward from last year and £515.51 paid in the current financial year)

331. Clerk's Report

The clerk reported that a resident of Westfields had expressed concern regarding the height of the hedge potentially affecting visibility on the bend and it was agreed that although the Parish Council were sympathetic this is not a Parish Council matter and should be referred to the Escrick Park Estate.

332. Representatives Reports - None

333. Agenda items for the next meeting

Presentation regarding the redevelopment of the farmstead at North House Farm

334. Date for next meeting – Monday 14th November 2016 at 7.30pm