

Minutes of the Meeting of Skipwith Parish Council held on Monday 10th July 2017 at the Village Hall, Skipwith

Present: Councillors Andrew Faulkes, Glynnis Smith, Michael Ward and Sharon Worrall
Two members of the public were also present

427. Apologies – Councillors Trevor Britain and Noel McCool

Declarations of interest - None

428. Public Session

It was agreed to move North House Farm forward to allow a member of the public to speak about the application.

The plans were discussed and concerns were raised regarding discrepancies on the drawings, refuse collection strategy, car parking, density, footprint & height of the existing brick building and changes to the character of the green.

It was agreed to arrange a public meeting for Monday 24th July for residents to view the plans and give their comments following which the Parish Council will formulate a response to be sent to Selby District Council.

429. Co-option for the Vacancy of Councillor

It was noted that one application had been received and the application was discussed by the Parish Council. As the application had not been completed in full it was agreed that the clerk would contact the applicant and ask them to complete the form and circulate this to members for consideration with a view to co-opting to fill the vacancy at the September Parish Council meeting.

430. Reports Selby District Councillor and County Councillor

No County/District Councillors were present.

431. Minutes of Annual Parish Meeting held on Monday 8th May 2017

The minutes of the meeting were approved as an accurate record, proposer Councillor Michael Ward and seconder Councillor Glynnis Smith.

432. Minutes of Annual Meeting/May Parish Council Meeting held on Monday 8th May 2017

The minutes of the meeting were approved as an accurate record, proposer Councillor Glynnis Smith and seconder Councillor Michael Ward.

433. Matters Arising

North Duffield and Skipwith Luncheon Club Donation Request

Councillor Michael Ward advised that following enquiries he could confirm that a number of Skipwith residents attend the Luncheon club.

Appointment of "The Poor Estate" Charity/Skipwith Benefactors Fund Trustees

Councillor Glynnis Smith advised that she had spoken to the two current trustees appointed by Skipwith Parish Council and they are both happy to continue in their role as trustees.

434. Village Greens/Pond

Town End Pond

Councillor Trevor Britain advised that he had spoken to the Ouse and Derwent Drainage Board who have advised that they will not carry out any work at the pond as this could cause damage to the wildlife and plants and suggested that the Parish Council contact Wrights of Crockey Hill to see if they are able to offer any assistance.

COUNCILLOR TREVOR BRITAIN

It was also noted that unfortunately J.A.Massey had cut through a cable on the village green whilst grass cutting but as it was not a live cable this was removed immediately by Councillor Andrew Faulkes and further remedial work may be required.

COUNCILLORS TREVOR BRITAIN AND NOEL MCCOOL

Scarrow Green

Councillor Trevor Britain advised that enquiries are still on going with regards to cutting back around the pond.

COUNCILLOR TREVOR BRITAIN

It was noted that J.A. Massey has cut around the pond previously and it was agreed to contact him and ask him to cut the grassy area as soon as possible.

CLERK

Grass Cutting

The Parish Council discussed grass cutting around the village and the effect on visual amenity when the grass is long when cut and is not picked up and it was noted that unfortunately J.A.Massey does not have the facility to pick up the grass.

435. Allotments

Councillor Glynnis Smith advised that all allotment monies have now been collected.

436. Children's Play Area

Councillor Glynnis Smith reported that Tom Hill has now passed over all information/documentation relating to the children's play area to her.

Councillor Smith also advised that she has spoken to David Swinglehurst Fencing (preferred contractor) regarding the quote received for the fencing (1 metre high).

It was noted that the ROSPA guidance specifies that fencing must be at least 1 metre in height and Councillor Smith has obtained quote to ensure the fencing is 1.2 metres rather than just 1 metre high, there will be an increase in cost of £2 per metre re length.

The Parish Council discussed the options available with regards to the fence posts and tops etc. and it was agreed that any further decision regarding the fencing will be put on hold until Councillors Glynnis Smith and Andrew Faulkes have attend a Play Area Training Seminar being held on Thursday 27th July at a cost of £40.00 per delegate.

It was also agreed to hold a further meeting on Monday 21st August at 7.30pm to discuss the children's play area.

Councillor Glynnis Smith gave an overview of the site meeting with Playscheme and the advice given regarding the levelling out of the surface and the appropriate surfacing for underneath the play equipment.

Councillor Smith also reported on the advice received from APHA (Animal and Plant Health Agency) who have confirmed that provided the anthrax contamination is under the ground this does not raise any issues, Councillor Smith to forward the advice received to the Escrick Park Estate.

Councillor Smith also read out correspondence received expressing concerns regarding the children's play area.

It was agreed to contact Escrick Park Estate and ask them to trim the hedge around the play area as the overgrowing hedge is causing an obstruction.

COUNCILLOR ANDREW FAULKES

437. Village Sign

It was noted that due to a change in circumstances Councillor Glynnis Smith had not been able to approach a builder working locally as first planned.

It was agreed that Councillor Andrew Faulkes would approach a local contractor for a quote to repair the village sign and it was proposed by Councillor Trevor Britain, seconded by Councillor Sharon Worrall and unanimously agreed to proceed with the work if the quote received is less than £400 (net).

It was also noted that the Parish Council noticeboard also requires attention and it was agreed that Salhouse Joinery would be asked to provide a quote to refurbish the noticeboard.

COUNCILLOR ANDREW FAULKES

438. Refurbishment of benches

The clerk reported that despite chasing on a number of occasions she had still not received a quote from Alex Mortimer so it was agreed to contact Salhouse Joinery for a quote.

COUNCILLOR ANDREW FAULKES

439. Christmas Lights

It was agreed that the Christmas lights will be switched on Saturday 2nd December. Councillor Trevor Britain queried if more lights are required and it was agreed to discuss this further at the September meeting.

440. Commemorative Plaque/Strawberry Tea

It was agreed that the Parish Council would organise a small tree dedication ceremony rather than a strawberry tea and liaise with Geoff Eastwood with regards to a convenient date.

COUNCILLOR GLYNNIS SMITH

The commemorative plaque was passed to Councillor Trevor Eastwood who has agreed to make a backing board for the plaque.

441. Correspondence

a) YLCA Training Programme

Receipt of training programme was noted.

b) Resident – Correspondence received regarding discharge of conditions for Land East of Bonby Lane, Thorganby (2017/0418/DOC & 2017/0217/DOC)

Receipt of letters received were noted (previously circulated to members), clerk to respond to resident.

c) Resident – Complaint received from resident regarding grass cutting at Westfields

Councillor Glynnis Smith read out the letter of complaint received.

The Parish Council discussed the grass cutting schedule for Westfields and agreed to increase the number of cuts in line with the rest of the village, clerk to contact J.A.Massey.

It was also agreed to draft a letter of response to resident and to circulate to members for approval before sending.

COUNCILLOR GLYNNIS SMITH

442. Planning

North House Farm

A public meeting was held on Wednesday 17th May when Jennifer Hubbard (Planning Consultant) was in attendance and gave a presentation to the Parish Council and members of the public regarding the alternative proposals they were considering putting forward and then in due course to submit the amended application to Selby District Council.

Planning Applications Received: -

2017/0584/HPA – Proposed erection of orangery following demolition of existing conservatory at Prospect House, Main Street, Skipwith. No Objections

2017/0595/HPA – Proposed single storey extension to the existing outbuilding for the creation of a gym, garden room, garden store and greenhouse at Prospect House, Main Street, Skipwith.
No Objections

Planning Applications Granted:- NIL

443. Finance

Payments agreed

Clerk's Salary £ As Agreed

HMRC £46.12

Cheryl Westoby (Internal Audit) £25.00

Npower (Street Lighting) £1368.51

Income:-NIL

Allotment Monies

Receipt of £30.00 was noted, to be deposited with the Yorkshire Bank. **CLERK**

The Parish Council agreed a transfer of £10,000 from the Skipton to the Yorkshire Bank
COUNCILLORS GLYNNIS SMITH & ANDREW FAULKES

Receive Internal Auditors Report 2016/17

The Internal Auditors report 2016/2017 was noted.

444. Clerk's Report

Correspondence received not listed on the agenda:-

Selby District AVS Newsletter

YLCA Annual Review 2016/17

Active Spaces Grant

The clerk gave an update and advised that the next deadline for applications is 15th September but it was noted that she had been advised that the project (children's play area) would not meet their criteria in its present proposed form as they fund activities aimed at engaging inactive people (predominantly adults) to use recreational space i.e. fitness boot camps, activity sessions and fitness classes rather than funding the actual equipment.

Precept

The clerk advised that she had spoken to Daniel Maguire about obtaining information for the Parish Council and the clerk was asked to request the information in writing to be circulated to members. The clerk was also asked to chase up Kate Urwin (Energy Doctor) and ask her to contact Edna Cooper to arrange a presentation.

445. Representatives Reports – No reports given

446. Agenda items for next meeting

Christmas Lights

447. Date for next meeting – Monday 11th September 2017

