

Skipwith Parish Council Meeting Minutes on Monday, 10th January 2022 at 8.00pm

Present: Councillors Mike Ward (MW) Vice-Chairman, Claire Colthirst (CC), Kate Baxter (KB) Trevor Britain (TB), Sharon Worrall (SW)

Parish Clerk: Isobel Greatrex (IG)

Guests: County Councillor, Richard Musgrave (RM), District Councillor, Neil Reader (NR)

Item No.	Discussion	Action by	Due Date
001	To receive apologies and approve reasons for absence Apologies were received from Councillor Jonathon Morgan and reasons for absence were approved.		
002	Declarations of interest not already declared under the council's Code of Conduct or members Register of Disclosable Pecuniary Interest None.		
003	Public Session Four members of the public were in attendance. A resident asked for an update regarding the Skipwith/North Duffield junction. This was an item on the agenda. They also wanted to highlight cars were now parking on the pavement on some parts of York Road, including outside Cherry Tree House. MW thought the problem would resolve itself once the building work was complete. In addition, they asked if the leased land for a potential play area could be marked out in the field in order to clarify the size. MW explained there was a map for the public to see. The other three members of the public were present to obtain an update on the potential play area land. A resident asked how they could place a notice in RoundUp. MW explained this was the PCC's responsibility and a contact could be found in the magazine. A resident also asked if they could have a map of the leased land. CC confirmed she would email it to them, once the resident had provided their email address.	CC	Asap
004	Minutes of 1st November 2021 meeting were approved by all members of the PC as a true and accurate record. TB proposed and KB seconded.		
005	County and District Councillor Reports NR informed the PC that the unitary council would come into force from May 2023. There will be elections held on 5 th May 2022, although the boundaries are yet to be confirmed. However, it is likely that Skipwith will be part of the Escrick ward and include Thorganby, Cawood and Wistow. He also confirmed he had received the Community funding request from the PC but this was still on hold.		

	<p>RM informed the meeting that he was pleased to hear that the Traffic Regulations Order to extend the 30mph speed limit, approaching Skipwith from North Duffield, was now legal. SW added that the roundels, hatch, rumble strips and re-signing was also planned by Area 7 to commence in February. In addition, Area 7 were due to look at the car parking problem on the bend of Main Street during this month. RM informed the PC that he planned to make decisions about the Community funding request with NR. RM and NR left the meeting at 8.25pm.</p>		
006	Information on the following ongoing issues and to decide further action where necessary:		
006.1	<p>Highway Safety <u>Skipwith/North Duffield Junction</u> Previously discussed in item 005. MW thanked SW and her husband for their hard work cleaning up and tidying around the chicanes. SW stated that she had been provided with another 3 roundels, to keep in store for emergency use. If the reflective tape keeps coming off, Highways will consider another option. <u>Hedge Maintenance opposite Town End Pond</u> IG confirmed that she had not received a second tender but it was agreed that TB should speak to the contractor one last time. If he was interested in the work he should send the tender to IG by 14th January. If not, IG would ask York Landscapes to do the work. <u>Car Parking opposite Town End Pond</u> See item 005.</p>	TB/IG SW	Asap Asap
006.2	<p>Asset Register This investigation is still ongoing.</p>	IG	Asap
006.3	<p>Scarrow Green IG confirmed that work had started to flail the brambles around the pond but was not yet complete. She will follow this up with the contractor.</p>	IG	Asap
006.4	<p>Electricity Box Repair TB will resolve this shortly.</p>	TB	Asap
006.5	<p>Wildflower Meadow/Community Fund It was agreed to set up a working party, consisting of CC, SW, KB and either JM or MW in order to move this forward before the next PC meeting. See item 005 regarding Community funding.</p>	CC, SW, KB, JM/MW	Before 7 th March
006.6	<p>Tree Management on Village Green MW has now pruned the cherry trees.</p>		

006.7	Notice Board Backings Phil Westoby has kindly volunteered to renew these.		
006.8	Storage Shed on Allotment Land MW met with a representative from Friends of Skipwith Common but had not heard back from them. A member of the public informed the PC that they have accommodated the shed for them.		
006.9	Accessibility Regulations IG informed the PC that she had not received any correspondence about the inability to access the website during the last 6 months. However, it was agreed the PC would continue to review this on a 6 monthly basis.	IG	July
007	Planning Nothing to note.		
008	Matters Requested by Councillors		
008.1	<u>Queen's Platinum Jubilee Celebrations 2022 (MW)</u> MW informed the PC that he believed the village hall committee wished to be involved and to work with the PC as a joint effort. It was agreed that MW would inform the Village Hall Committee that the PC was in agreement with this.	MW	Asap
008.2	<u>Fencing Aesthetics in Daniel Gath Housing Development (JM)</u> It was agreed that no further action should be taken and that it was hoped that the shrubs will grow to hide the fencing.		
008.3	<u>Grass Verges on Main Street (JM)</u> It was agreed that the PC should write to the residents whose homes on the Yorvik Homes development backed on to the grass verge on Main Street, asking them if they would cut the grass. The PC had written to both Yorvik Homes and Daniel Gath about the poor state of the grass verges and the muddy road on Main Street, which had been caused by their respective construction traffic. IG to follow up.	IG	Asap
008.4	<u>Christmas Lights/Event (JM)</u> On behalf of the PC, MW thanked Elaine Ward for all the help she provided for the Christmas light switch on event. In his absence, JM had asked for his concerns to be made regarding the condition of the Christmas lights in another six months. After some discussion, it was agreed that July's PC meeting agenda should include this issue, in order for any necessary actions to be taken in a timely manner.	IG	Asap
		IG	July

<p>009</p> <p>009.1</p> <p>009.1.1</p> <p>009.1.2</p> <p>009.1.3</p> <p>009.2</p> <p>009.3</p>	<p>Financial Matters</p> <p><u>The following accounts for payment were approved:</u></p> <p>360 Internet Solutions – website hosting - £144</p> <p>PCC – RoundUp contribution and churchyard maintenance - £550</p> <p>Village Hall hire - £30</p> <p>CC proposed and TB seconded the above payments.</p> <p><u>Allotment Fee Review</u></p> <p>It was agreed not to raise the allotment fee for the forthcoming year.</p> <p>MW informed the PC there was an allotment available for any interested parties. IG will place the vacancy on the notice board and in RoundUp.</p> <p><u>Closure of Account Holding Virgin Bank Branch, Selby</u></p> <p>It was agreed to remain with Virgin and use the York branch in Coney Street in future.</p>	<p>IG</p>	<p>Asap</p>
<p>010</p>	<p>Correspondence</p> <p>None received.</p>		
<p>011</p>	<p>Matters for Inclusion on the Agenda for the Next Meeting</p> <ul style="list-style-type: none"> • Highway Safety • Asset Register • Scarrow Green • Electricity Box Repair • Wildflower Meadow • Grass Verges • Queen’s Platinum Jubilee Celebrations 2022 		
	<p>Meeting closed at 9.25pm.</p> <p>Next meeting will be held on Monday, 7th March at 8.00pm.</p>		