

Minutes of Annual General Meeting held on Monday 9th May 2016 at the Village Hall, Skipwith commencing at 7.00pm.

Present: Councillors Anthony Cole, Andrew Faulkes, Tom Hill and Glynnis Smith

1. Apologies – Councillor M Ward
Declarations of interest - None

2. Public Session – No members of the public were present

3. Chairman's Report 2016 – See Attached

4. Election of Chairperson – Councillor Anthony Cole
Proposed by Councillor Andrew Faulkes and seconded by Councillor Glynnis Smith

5. Election of Vice Chairperson – Councillor Tom Hill
Proposed by Councillor Andrew Faulkes and seconded by Councillor Glynnis Smith

6. Election of Allotment Officer – Councillor Glynnis Smith
Proposed by Councillor Andrew Faulkes and seconded by Councillor Tom Hill

7. Election of Representatives
No representatives were appointed for the CEF or North Duffield and Skipwith Playing Field Association

8. Accounts for 2015/16
To be approved at Parish Council Meeting 23/05/2016

Minutes of Skipwith Parish Council Meeting held on Monday 9th May 2016 at the Village Hall, Skipwith following the Annual General meeting.

Present: Councillors Anthony Cole, Andrew Faulkes, Tom Hill and Glynnis Smith

267. Apologies – Councillor M Ward
Declarations of interest - None

268. Public Session – No members of the public were present

269. Co-option for the Vacancy of Councillor

It was noted that one expression of interest had been received but unfortunately the applicant had been unable to attend the May meeting. It was agreed that as there are two vacancies for co-option the Parish Council would continue to advertise on the Parish Council noticeboard & website.

270. Reports Selby District Councillor and County Councillor – District/County Councillor L Casling was not present at the meeting.

271. Minutes of Meeting held on Monday 11th January 2016

The minutes of the meeting were approved as an accurate record, proposer Councillor Glynnis Smith and seconder Councillor Tom Hill.

272. Matters Arising - None

273. Village Greens/Pond

It was noted that the pond was looking much better and that Scarrow Green would need to be looked at again at a later date.

274. Tree Planting

Councillor Glynnis Smith reported on the meeting held to discuss tree planting and it was noted that as the deadline for planting trees has passed this would now be delayed until October.

The Parish Council agreed in principle to purchase three Hazel, three Chinese Crab Apple (*Malus hupehensis*) with the plaque in honour of Mr Geoff Eastwood to be sited near one of these and a Weeping Willow to be sited near the existing one but slightly further away from the pond.

Tree order to be finalised at the July meeting.

275. Traffic Calming

It was noted that the Vehicle Activated Sign (VAS) had now been re-sited by NYCC to the correct location and Councillor Anthony Cole advised that he would trim back any overhanging branches.

The clerk reported that she had been advised by Gary Lumb (NYCC) that the proposed chicanes were to be sited in the same area as the VAS as this is the only suitable location so the installation has been deferred at present.

Councillor Anthony Cole to produce a flyer to be delivered to all residents promoting the 95 Alive campaign.

276. Allotments – No further update

277. Children's Play Area

Councillor Tom Hill advised that a decision on the submitted planning application was still pending and that he had chased this up with the Planning Officer on a number of occasions but had not received any response.

Councillor Hill to continue to chase.

278. Correspondence

a) York Landscapes Ltd – Letter of introduction was noted.

279. Planning

Planning Applications Received: - NIL

Planning Permission Granted: - NIL

280. Finance

Clerk's Salary £ As Agreed

Clerk's Expenses £29.76

HMRC £92.24

Yorkshire Local Councils Associations (Subscription) £117.00

North Yorkshire County Council (VAS Deployment) £1050.00

Npower (Street Lighting) £1375.63

Came & Company (Parish Council Insurance) £511.23

G Johnson (Mole Catcher) £10.00

Crombie Wilkinson (Legal Advice re Children's Play Area) £600.00

Approve and sign off Annual Governance Statement 2015/16

To be approved at Parish Council Meeting 23/05/2016

Approve and sign off Accounting Statement 2015/16

To be approved at Parish Council Meeting 23/05/2016

281. Clerk's Report

The clerk confirmed that Jeremy Massey has been re-appointed as the Parish Council grass cutter for 2016 and that Cheryl Westoby has agreed to carry out this year's internal audit.

The clerk also gave an update on the changes to workplace pensions, audit regime and transparency code.

Request received from North Duffield Parish Council

It was noted that North Duffield Parish Council had asked for a contribution from Skipwith Parish Council towards commemorative coins for pupils at North Duffield Primary School to celebrate the Queen's 90th birthday.

As 10 children attend the school from the Skipwith catchment area a donation of £20.00 was agreed.

282. Representatives Reports - None

The clerk was asked to make enquiries with the Parish Council insurers with regards to the village sign that has been demolished.

283. Agenda items for the next meeting

Transparency Code

Asset Register

Tree Order

284. Date for next meeting – Monday 18th July 2016 at 7.30pm