

Skipwith Parish Council Meeting Minutes on Monday, 9th January 2023 at 8.00pm

Present: Councillors Jonathon Morgan (JM) Chairman, Mike Ward (MW) Vice-Chairman, Kate Baxter (KB), Sharon Worrall (SW), Jeremy Gerken (JG)

Parish Clerk: Isobel Greatrex (IG)

Guest: Beilby Forbes Adam (Escrick Estate)

Item No.	Discussion	Action by	Due Date
071	To receive apologies and approve reasons for absence None		
072	Declarations of interest not already declared under the council's Code of Conduct or members Register of Disclosable Pecuniary Interests Parish Councillor Jeremy Gerken regarding The Rowans planning application as he has privately objected with some of his neighbours.		
073	Public Session Three members of the public were present. One of the members of the public informed the PC that she had written to Highways in October regarding her safety concerns about the Skipwith/North Duffield junction and had received no response and neither had she received any response from a speed concern form she had sent to the police. Another member of the public asked if the precept for this year was a one-off as the recreation area is a capital expenditure, to which MW replied that this would be the new normal and that the recreation area would come out of existing PC funds. Annual running costs for the Parish are around £10,000 and because of spending on the recreation area, additional reserves would be required from a precept sooner than anticipated. The first member of public said that some people are disgruntled about the recreation area spend as they do not want it. MW explained that decisions do have to ultimately be made by the PC and wanted to remind everyone that anyone (who is eligible) can stand to be a Parish Councillor.		
074	Minutes of the meeting held on 7th November 2022 and the Extraordinary Meeting minutes on 5th December 2022 were approved by all members of the PC as true and accurate records. JM proposed and SW seconded.		
075	County and District Councillor Reports JM informed the Councillors there was nothing to report from either the County Councillor or District Councillor. However, JM did confirm that the PC had received the £1,000 Locality Grant towards the cost of the Christmas lights, which County Councillor John Cattanach had supported.		

<p>Not an Agenda item when published</p>	<p>Traffic Management on Skipwith Common Beiby Forbes Adam, representing Escrick Estate, provided the PC with an update regarding the Estate’s request to Highways to approve its traffic management proposal, which he had brought to the PC in March 2022. Highways had initially approved the proposal but its legal department had informed the Estate they needed to put in a planning application on an amenity basis, based on Section 249 of the Town & Country Planning Act 1990. This Section provides that “a Local Authority may, by resolution, adopt a proposal for improving the amenity of part of their area where the proposal involves the public ceasing to have any right of way with vehicles over a highway in that area.....” The Estate had submitted a letter, prior to Christmas, to the Planning department asking for initial feedback as to what details will be required before the Estate submits a formal planning application.</p>		
<p>076 076.1</p>	<p>Information on the following ongoing issues and to decide further action where necessary: Highway Safety <u>Skipwith/North Duffield Junction</u> JM confirmed the PC had written to Nigel Smith, Head of Highways regarding its frustrations with his department and had included a proposal to improve safety at the junction. Nigel Smith had passed the letter on to one of his team, who then responded by initially providing the chronological detail regarding the junction and then explaining that any barrier at the junction would prevent access and egress for one of the houses. However, they continued: <i>“As a result of the query from the Parish Council regarding the issue above, the accident data for the last three years was checked and there was no record of any accidents within the village environs. Since then, there was one recordable slight injury that occurred on 15/7/21, but this was not speed related.</i> <i>As previously stated, it would not be possible to construct a build-out in this location because of the impact it would have on the property. Since no accident history relates to traffic travelling at speed then we propose to take no further action at this time. However, since this location is subject to regular safety inspections I will ask our highways officer to monitor traffic movements and report back on any issues that he witnesses that could potentially compromise safety.”</i> The member of public who initially raised the issue informed the PC that she would continue to investigate a community speed watch campaign.</p>		

076.2	<p>Recreation Area</p> <p>JM informed the PC that KB, SW and himself had met with the preferred contractor on site in November, who suggested that he would be available to carry out the works in the first two weeks in March.</p> <p>JM suggested the following programme of works:</p> <ul style="list-style-type: none"> • Stephenson's to be contacted to peg out the area of land KB had been advised by Pete Meadows to consider siting the fence at the bottom of a furrow to avoid unnecessary disturbance to the field • Organisation of removal of soil from the site (upon Pete Meadows request). Need to ask one of the farmers to help • Contact Highways regarding pedestrian access • A ramp will need to be formed for pedestrian access. A request for a separate costing of this to be made to the contractor. • Tree roots near the entrance need to be investigated, which may mean the entrance needs to be moved slightly <p>MW suggested that the PC should aim to fence the land in March and after that, other actions could then be taken. JM agreed to obtain the cost of just the fencing and fitting the gates. It was agreed that the PC would spend up to £2,000 on this first phase. MW proposed and JG seconded.</p>	<p>IG</p> <p>JM/JG SW JM/JG</p> <p>JM/JG</p>	<p>Asap for all actions</p>
076.3	<p>Allotments Water Supply</p> <p>MW to follow up his Yorkshire Water contact.</p>	<p>MW</p>	<p>Asap</p>
076.4	<p>Defibrillator Training</p> <p>IG confirmed the training was still going ahead for 22nd February at 7.30pm and that she had received some booking requests, although there were still some spaces available. She would contact York Ambulance Services nearer to the date to confirm final details.</p>	<p>IG</p>	<p>By 15th February</p>
076.5	<p>Civility and Respect Project</p> <p>The PC agreed to go ahead with the pledge once a couple of actions had been completed.</p>	<p>IG</p>	<p>Asap</p>
076.6	<p>Round Up Editorial</p> <p>It was agreed that in the next Round Up issue updates regarding the Skipwith/North Duffield junction, the recreation area and the precept would be provided.</p> <p>JG suggested a leaflet drop around the village regarding advertising Parish Councillor vacancies. This was agreed.</p>	<p>KB/JG</p> <p>JG</p>	<p>Before 17th February deadline</p> <p>Asap</p>

077	<p>Planning - The Rowans Update MW informed the PC that he had seen a lamppost notification regarding changes to The Rowans original planning application. IG confirmed that the PC had not received any formal notification of this so she would contact Selby Planning Department to ask for a time delay as the PC was unable to make an informed decision without any details. JG (in his private capacity) informed the PC that the initial proposal of six houses to be built had now reduced to three, although he had not been formally informed either.</p>	IG	Asap
078 078.1	<p>Matters Requested by Councillors <u>King's Coronation Day (MW)</u> The PC agreed to the Village Hall committee's request to join forces and liaise with them regarding putting on a similar event to the Platinum Jubilee celebration on the village green last year.</p>	MW	Asap
079 079.1 079.1.1 079.1.2 079.1.3	<p>Financial Matters <u>The following accounts for payment were approved:</u> 079.1.1 York Landscapes – grass cutting for October - £264 and Scarrow Green maintenance - £720 079.1.2 Village Hall fees - £105 079.1.3 John Wright – Christmas tree light installation - £672</p>		
080 080.1	<p>Correspondence <u>Parish Councillor Application</u> IG confirmed she had received an application but was currently awaiting a reply from YLCA before progressing.</p>	IG	Asap
081	<p>Matters for Inclusion on the Agenda for the Next Meeting</p> <ul style="list-style-type: none"> • Recreation Area • Allotment Water Supply • Civility and Respect • King's Coronation • Bus Shelter Ownership • Items for Round Up and Facebook 		
	<p>Meeting closed at 9.45pm. The next PC meeting will be held on Monday, 6th March at 8.00pm.</p>		