

Skipwith Parish Council Meeting Minutes on Monday, 7th November 2022 at 8.00pm

Present: Councillors Jonathon Morgan (JM) Chairman, Mike Ward (MW) Vice-Chairman, Kate Baxter (KB), Sharon Worrall (SW)

Parish Clerk: Isobel Greatrex (IG)

Apologies: Councillor Jeremy Gerken (JG)

Guest: Neil Reader (NR) District Councillor

Item No.	Discussion	Action by	Due Date
056	To receive apologies and approve reasons for absence Apologies were received from Jeremy Gerken (JK). Reason for absence was approved.		
057	Declarations of interest not already declared under the council's Code of Conduct or members Register of Disclosable Pecuniary Interests None.		
058	Public Session One member of the public was present.		
059	Minutes of the meeting held on 5th September 2022, the Extraordinary Meeting minutes on 21st October 2022 and the Annual Meeting minutes on 16th May 2022 were approved by all members of the PC as true and accurate record. MW proposed and JM seconded.		
060	County and District Councillor Reports JM informed the Councillors there was nothing to report from the County Councillor. The District Councillor who arrived at 8.10pm had nothing to report either.		
061 061.1	Information on the following ongoing issues and to decide further action where necessary: Highway Safety <u>Skipwith/North Duffield Junction</u> The PC discussed the desirability of a 30mph roundel on the road near the junction; there was confusion over whether this was feasible or not as some members thought Highways had agreed to this in the past but recent correspondence suggested roundels were only used at speed limit signs and repeaters. It was agreed that the letter to the Head of Highways should include a suggestion to paint a 30mph sign on the road near to the junction in addition to the raised kerb. JM to amend the image to include in the letter.	JM	Asap

	<p>SW and KB had recently attended a Selby Branch YLCA meeting, when it was apparent that a number of other villages were having similar frustrations regarding a lack of action with Highways.</p> <p>NR suggested the PC wrote to John Cattanach (County Councillor) to apply for a grant to help fund the cost of further interventions at the junction as he will have a budget for next year.</p> <p>It was agreed to await the response to the Highways letter before installing speed rods.</p> <p>NR left the meeting at 8.30pm.</p>		
061.2	<p>Recreation Area</p> <p>JM confirmed that the planning application had now been approved.</p> <p>JM had issued the tender for the works to two contractors. One response had been received and the other had been slightly delayed. It was agreed that site meetings should be arranged with both contractors to discuss in further detail, paying particular attention to the quality of materials and asking for timber and stone samples.</p> <p>MW believed the benches on Skipwith Common had been provided by the Masonic Hall in Selby, so it may be useful to contact them as to the supplier.</p> <p>MW reminded the PC that it would need to contact Stephensons again for them to peg out the recreation area boundaries.</p> <p>IG reminded the PC that a grant for £1,750 had already been received from NR's locality budget and that Charlie Forbes Adam had offered to contribute to the fence costs.</p> <p>The PC then discussed the response from Beilby Forbes Adam to its enquiry about the status of Little Common. It decided not to progress this any further.</p>	All Councillors	Before 9 th January
061.3	<p>Scarrow Green Pond</p> <p>York Landscapes had yet to conduct the work required and IG was waiting for them to confirm a date.</p>		
061.4	<p>Town End Pond</p> <p>KB wished to thank the volunteers who helped to clear the pond, along with Mark Headley who disposed of all the debris and Mavis Dixon for providing drinks and homemade biscuits.</p> <p>JM said the turnout had been very disappointing, especially given the increased village population due to all the new housing developments. SW committed to advertise the date next year on Skipwith Village Facebook to increase awareness.</p>		
061.5	<p>Grass Verges on Main Street</p> <p>JM wished to express his thanks to Daniel Gath builders who had repaired the grass verges and seeded them, where appropriate.</p>		
061.6	<p>Planning Non-Compliance</p> <p>IG had followed up but there was no further update regarding Mulberry Vale housing boundaries. Area 7, Highways had informed the PC that they had sought legal advice about North House Farm and were awaiting a decision from management.</p>		

061.7	<p>Christmas Lights Switch On</p> <p>JM was continuing to liaise with Elaine Ward about the event. It was agreed that it should be on 3rd December. IG was to inform the PC's insurers. JM had produced an initial draft of a poster. It was suggested that attendees bring their own torches in order to read the words on the carol sheets. A risk assessment would also be required.</p> <p>MW informed the PC that he had ordered the Christmas lights, which were due imminently and that the contractor was due to install them on 22nd November at a cost of £560 + VAT.</p>	IG/JM MW	Before 3 rd December
061.8	<p>Allotment Water Supply and Insurance</p> <p>MW had spoken to a contact, who had previously worked for Yorkshire Water, for advice before a surveyor was requested regarding the water supply to the allotments. Apparently, YW have a particular department which supports communities and can make contributions towards any costs. MW was awaiting further details.</p> <p>The insurance company had now responded to the various questions MW had posed about the allotment insurance. IG was to send the information to Glynnis Smith for her to share with the remaining allotment holders.</p>	MW IG	Asap Asap
061.9	<p>Round Up Editorial</p> <p>It was agreed that in the next Round Up issue a Highways update could be provided, a request for volunteer skills and a reminder about the defibrillator training.</p>	KB/JG	Before 9 th December deadline
061.10	<p>Defibrillator Training</p> <p>IG confirmed that a training session had been arranged with York Ambulance Service on 22nd February at 7.30pm in the village hall. Those who wish to attend should email parishclerk@skipwithpc.org.uk or contact IG on 01757 288426 to book a place, which will be on a first come first served basis.</p>		
061.11	<p>Civility and Respect Project</p> <p>IG had previously circulated information regarding this project in order for a discussion to take place. IG was to clarify whether training was required as there was conflicting information in this regard.</p>	IG	Before 9 th January
062	<p>Planning</p> <p>Nothing to report, except to confirm there were no objections to amendments to an existing planning application for Boma on York Road.</p>		
063 063.1	<p>Matters Requested by Councillors</p> <p>Volunteer List (KB)</p> <p>Given the PC's diminishing reserves, KB suggested that the PC ask residents if they had any specific talents or skills which they would be prepared to volunteer for jobs needing to be done in the village. It was agreed to publish this request in the January edition of Roundup and on Facebook.</p>	KB/SW	Before 9 th December

064	Financial Matters		
064.1	<u>The following accounts for payment were approved:</u>		
064.1.1	York Landscapes – grass cutting for September - £396		
064.1.2	Parish Clerk’s salary 7 months - £959.70		
	Late invoices:		
	360 Internet Solutions for website hosting - £172.80		
	North Duffield School – Christingle - £50		
	M.Ward – Christmas lights reimbursement - £1361.67		
064.2	<u>Budget 2023/24</u>		
	IG had previously circulated an initial draft of the budget for further discussion. Due to the anticipated cost of c.£15,000 required for the establishment of the recreation area, the PC agreed that there may be a need to raise a precept for the forthcoming financial year. However, before confirming, IG would find out further information about the precept impact on individual households Council tax.	IG	Before 31 st December
065	Correspondence		
065.1	<u>Church Floodlights from PCC</u>		
	In response to the PCC’s concerns about St. Helen’s floodlights, the Councillors agreed that their preference was for the floodlights to remain on during the Christmas period only.		
065.2	<u>Parking outside The Drovers from Matthew Riley</u>		
	Concern was expressed by the writer regarding the volume of cars parking outside the pub and on a bend, making it dangerous to pass as it is difficult to see any oncoming traffic. The PC acknowledged there was a problem, usually at weekends. However, this issue has previously been raised with The Drovers and Highways but unfortunately nothing can be done to stop parking on the road; it is up to drivers to park safely.		
065.3	<u>Chicanes from Goole resident</u>		
	Request to remove the chicanes as the writer believed they were dangerous. As Highways provided their expert advice about the installation of the chicanes and the associated warning signs the PC suggested that the writer should contact Highways for a response.		
065.4	<u>Christingle Donation from North Duffield School</u>		
	It was agreed to donate £50.		
066	PC Meeting Dates 2023		
	The following dates were agreed by the PC: 9 th January, 6 th March, 15 th May, 3 rd July, 4 th September, 6 th November		
067	Matters for Inclusion on the Agenda for the Next Meeting		
	<ul style="list-style-type: none"> Highway Safety 		

	<ul style="list-style-type: none">• Recreation Area• Scarrow Green• Allotment Water Supply• Defibrillator Training• Civility and Respect• Items for Round Up and Facebook		
	Meeting closed at 10.14pm. The next PC meeting will be held on Monday, 9th January at 8.00pm.		