

**Skipwith Parish Council Extraordinary Meeting Minutes on Wednesday, 7<sup>th</sup> October 2020 at 7.30pm**

**Present:** Councillors Jonathon Morgan (JM) Chairman, Mike Ward (MW) Vice-Chairman, Sharon Worrall (SW), Claire Colthirst (CC), Kate Baxter (KB)

Parish Clerk: Isobel Greatrex (IG)

**711. Apologies:** Trevor Britain (TB).

**712. Declarations of interest not already declared under the council's Code of Conduct or members' Register of Disclosable Pecuniary Interests:** None

Item No.	Discussion	Action by	Due Date
<b>713.</b>	<b>To receive further information on the following ongoing issues and to decide further action where necessary:</b>		
<b>713.1</b>	<b>Christmas Lights on the Village Green</b>		
	CC provided an update regarding the further tenders she had obtained for the new electrical installations required on the village green and installation of the Christmas lights. She had obtained a total of 4 tenders and the quotes were quite far ranging. The best value for money was from John Wright Electrical at a cost of £1,705 plus VAT and they could commence the work from 9 <sup>th</sup> November. After a thorough discussion it was agreed to progress with this contractor.	CC	Asap
	CC informed the PC that, after conducting some research, she thought that the best supplier for the Christmas lights was Christmas Direct as they provided a 1 year warranty. There were cheaper versions but they did not provided warranties. The cost of the warm white lights was £767.03, including delivery, excluding VAT. IG would pay for them and be reimbursed.	IG	Asap
	MW proposed and CC seconded all of the above.		
<b>713.2</b>	<b>Village Pond Management</b>		
	KB provided an update regarding the outstanding questions the PC had at the last PC meeting. She confirmed that she had discussed the three different tenders with Charlie Forbes-Adam who had agreed with the PC that Hagrapat seemed to be the best fit for the job. She had contacted Hagrapat and they had confirmed they would be using a dyking bucket and the excavator they were planning to use had a 12m reach, which they did not believe would be sufficient to extend to the middle of the pond (however an alternative contractor had stated that 12 metres would be sufficient) . They would not commit to whether it would take 2 or 3 days as it depended on practicalities at the time. However, the PC believed that they were still the best value for money compared to the other contractors' quotes.		
	KB proposed and MW seconded.		
	Hagrapat had originally said they were available from mid to late October or after, so KB was to check that this was still the case. It was important to note that it would be advantageous for the work to be carried out before the pond had too much water in it again. KB would contact Dixons, who had	KB	Asap

