

Skipwith Parish Council Meeting Minutes on Monday 6th January 2020 at 8.00pm

Present: Councillors Jonathon Morgan (JM) (Chairman), Mike Ward (MW) Vice-Chairman, Claire Colthirst (CC), Kate Baxter (KB), Sharon Worrall (SW)

Parish Clerk: Isobel Greatrex (IG)

655. Apologies: Trevor Britain (TB). Reasons for absence approved.

656. Declarations of interest not already declared under the council's Code of Conduct or members Register of Disclosable Pecuniary Interests: None.

Item No.	Discussion	Action by	Due Date
657	Public session None present		
658	Minutes of 11th November 2019 meeting were approved by all members of the PC as a true and accurate record. CC proposed and KB seconded.		
659 659.1	Information on the following ongoing issues and to decide further action where necessary: Highway Safety The PC discussed the structure for the forthcoming extraordinary traffic calming consultation meeting on 13 th January. SW agreed to contact Councillor Richard Musgrave and Darren Griffiths from Highways to confirm arrangements.	SW	Before 13 th January
659.2	Wild Flower Meadow Following the information provided by Tango Fawcett, Farm Conservation Adviser, at the last PC meeting a discussion ensued. It was agreed that in view of the fact that Tango had explained it already has wild flower meadow status and considering it would be taken out of the current stewardship scheme it was decided to review the situation at a later date.		
659.3	Street Lighting The street light at Westfield and the light diagonally opposite the bus shelter had been reconnected before Christmas, along with the connection in the telephone box becoming activated for the defibrillator. (Since the meeting, the light opposite the bus shelter has been reported not working again. This has now been reported to Northern Powergrid). Northern Powergrid has confirmed the streetlight at the junction of Granny Lane and Westfield and the two streetlights in Main Street which are not yet connected will be activated in January. It was agreed to contact L.A.W. Electrical to connect the defibrillator.	IG	Asap

659.4	<p>Grass Cutting Tenders 2020 The PC discussed the draft tender document which had been previously circulated and agreed to issue to 4 potential contractors.</p>	IG	Asap
659.5	<p>Town End Pond It has now been confirmed by Lewis Tree Surgery that the willow tree overlooking the pond will be cut down on 15th January. However, the nativity scene needs to be removed before that date to enable the works to commence. TB will be contacted to resolve this.</p> <p>JM informed the PC that Charlie Forbes-Adam had kindly volunteered to facilitate the clearance of the pond in the Summer. Thereafter, there will be a need to install a new clay bottom, both of which will all go to restoring it to its former glory. IG would email Mr Forbes Adam to inform him that KB would be his point of contact.</p> <p>MW proposed there should be no further planting in the pond and CC seconded. It was agreed to review MW's proposal to plant a small hedge on the side of the pond opposite the bus stop at a later date.</p> <p>MW volunteered to prune all the small trees around the pond. Lewis Tree Surgery would be contacted to ask if they could shape the larger trees, including the removal of the Christmas lights.</p>	IG IG MW IG	Before 15 th January Asap Asap
659.6	<p>Scarrow Green It was agreed to contact Lewis Tree Surgery to ask them to confirm the date in February when they would start the works.</p>	IG	Asap
659.7	<p>Asset Register JM confirmed he had written to various bodies to ascertain the land owned by the PC but was awaiting responses, which, he believed, had been delayed due to the Christmas holidays.</p>	JM	Asap
659.8	<p>PC Meeting Dates and Times 2020. The following meeting dates were confirmed: 2nd March 4th May 6th July 7th September 2nd November</p> <p>All the above meetings will commence at 8pm.</p> <p>IG to book the village hall.</p>	IG	Asap

660	Planning There were no further updates on any of the developments in the village.		
661	Financial Matters		
661.1	<u>To discuss the following donation request</u>		
661.1.1	It was agreed to donate £150 to North Duffield School towards the transport cost to St Helen's church for the Christingle service. SW proposed and KB seconded.		
661.2	<u>The following account for payment was approved:</u>		
661.2.1	Skipwith village hall rental - £90. SW proposed and CC seconded.		
661.2.2	J. Massey grass cutting 2019 - £1,830. SW proposed and KB seconded.		
661.3	<u>Budget for 2020/2021</u> The PC discussed the forthcoming year's budget, including considering raising the allotment fees. It was decided to put it on the agenda for the AGM. No precept will be required.		
662	Correspondence		
662.1	Skipwith Benefactors Fund trustees. The PC agreed to continue with the current trustees who represent the PC.		
662.2	YLCA – request to adopt disciplinary and grievance procedures. This was approved by the PC.		
663	Matters for Inclusion on the Agenda for the Next Meeting <ul style="list-style-type: none"> • Highway Safety • Street Lighting • Grass Cutting Tenders • Town End Pond • Scarrow Green • Asset Register • VE Day 		
	Meeting closed at 10.15pm.		
	Next meeting date is: <ul style="list-style-type: none"> • 2nd March at 8pm 		

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