

**Skipwith Parish Council Meeting Minutes on Monday 5<sup>th</sup> March 2018**

**Present:** Councillors Noel McCool (NMCC), Mike Ward (MW), Sharon Worrall (SW), Trevor Britain (TB), Mark Elwers (ME),

Parish Clerk: Isobel Greatrex (IG)

Guests: Councillor Richard Musgrave (RM)

Charlie Dean (CD) from 360 Internet Solutions

**526. Apologies:** Jonathon Morgan (JM)

**526. Declarations of interest:** None.

**527. Public session:** None in attendance

<b>Item No.</b>	<b>Discussion</b>	<b>Action by</b>	<b>Due Date</b>
537	<p><b>Speed Data Update</b></p> <p>Councillor Richard Musgrave provided an update informing the Parish Council that speed data had now been collected from the Blackwood Road end of the village. The data had provided evidence that the speed of traffic was worthy of enforcing the 30mph speed limit by the provision of a mobile speed camera which will be used intermittently.</p> <p>IG informed the PC of some correspondence received from a resident expressing concern about the number of accidents on the sharp bends on the approach to Skipwith from Blackwood Road end.</p> <p>There was no speed data information to date regarding the Skipwith Road end of the village.</p> <p>The PC thanked RM for attending this part of the meeting and for his assistance in progressing this preventative measure.</p>	N/a	
528	<p><b>Minutes of 8<sup>th</sup> January 2018 meeting</b></p> <p>The minutes of the meeting were approved as an accurate record, proposed by NMCC, seconded by TB.</p>	N/a	
529	<p><b>Matters Arising</b></p> <p><u>Riccall Resilience Plan</u></p> <p>ME updated the PC regarding his recent attendance of the meeting in this regard. He explained that should there be an emergency incident in Riccall or surrounding villages it had been suggested that a plan should be formed in order for a structured plan to be implemented to provide support to the respective village.</p>		

	It was agreed that this item should be discussed in more detail at the next PC meeting in May.	All	14 <sup>th</sup> May
530	<p><b>Village Website and Upgrade</b></p> <p>IG circulated the report and costings which CD from 360 Internet Solutions had provided for discussion purposes.</p> <p>The PC was in favour of progressing CD's recommendations for a new website and agreed the payment of an initial invoice of £162.50, which was proposed by NMCC and seconded by TB.</p> <p>It was agreed that CD should continue liaising with JM and the next step would be to obtain some images for the website. SW would show CD the images on the Facebook pages for various local villages e.g. Thorganby.</p> <p>A draft website format to be provided to the PC</p>	<p>CD, JM SW</p> <p>CD</p>	<p>Asap and before 14<sup>th</sup> May</p> <p>14<sup>th</sup> May</p>
531	<p><b>Streetlights and LED Quote</b></p> <p>IG circulated the quote from L.A.W. Electrical for a review/repair of all the street lighting in the village.</p> <p>NMCC explained he was still awaiting a further quote from SSE Lighting. The PC agreed they should obtain 2 quotes before deciding the next steps.</p> <p>IG informed the PC that 2 residents had reported street lights which were not working properly outside their respective homes. These issues had been reported to a contractor but in order to repair them a cherry picker was required and to hire one in isolation was costly. Previously when the contractor has hired a cherry picker he has used it in other local villages on the same day to help reduce the cost. However, if this is not possible, these lights will be incorporated in the street lighting review as a whole.</p>	NMCC	By 14 <sup>th</sup> May
532	<p><b>Refurbishment of Benches</b></p> <p>A quote from Salhouse Joinery was circulated and discussed. A second quote had not been able to be obtained. NMCC volunteered to attempt to refurbish the bench opposite the church graveyard as the PC agreed that the quote received was too costly. It was agreed no more quotes would be obtained.</p>	NMCC	At a time convenient to NMCC
533	<p><b>Play and Recreation Area</b></p> <p>NMCC provided a quote from Acorn Analytical Services to provide a site survey, boring equipment and laboratory analysis for the potential presence of anthrax spores on the play area land at a cost of £890 + VAT.</p> <p>It was agreed by the PC that before any further decisions were to be taken regarding the use of the land soil sample analysis should be</p>		

	conducted. MW proposed and ME seconded to progress with Acorn Analytical Services.	NMcC	Asap
534	<p><b>Insurance Policies</b></p> <p>IG explained she was waiting detailed information from Hiscox, the current insurer and would circulate the documents upon receipt.</p> <p>Particular focus should be as to whether there was specific reference to insurance regarding any work carried out on or near the two ponds, the allotments and the bus shelter. It was believed that the Public Liability Insurance would cover these areas but this was to be confirmed.</p>	IG	Asap
535	<p><b>Town End Pond</b></p> <p>TB informed the PC that Dixons will provide a skip for disposing of the weeds from Town End Pond when they have been uprooted.</p> <p>J. Massey has been asked to provide dates to commence the clearing of the weeds.</p>	N/a NMcC	N/a Asap
536	<p><b>Dog Fouling Preventative Measures</b></p> <p>JM provided a written report, in his absence, which was circulated to the PC for further discussion.</p> <p>Keith Armstrong, the Community Warden, had provided a number of suggestions as preventative measures which could be taken. The PC agreed that it would be a good idea to obtain leaflets and signs to enhance the public's awareness and to ask JM to contact Keith Armstrong for his assistance in this regard.</p>	JM	Asap
538	<p><b>Correspondence</b></p> <p><u>Church floodlights trip switch</u></p> <p>A quote from L.A.W. Electrical to be obtained for the repair of the above.</p> <p><u>Church Repairs</u></p> <p>An email had previously been circulated to the PC asking for one of the PC members to attend a meeting to discuss fund raising for the significant repairs. ME volunteered to attend and report back at the next PC.</p>	IG ME	Asap 14 <sup>th</sup> May
539	<p><b>Planning</b></p> <p>No further updates from O'Neills regarding Red House Farm planning application.</p>	N/a	
540	<p><b>Finance</b></p> <p><u>Payments Agreed</u></p> <ul style="list-style-type: none"> <li>• North Duffield Primary School donation (Transport to Christingle Service 2017) <b>£150.00</b> (agreed at January's PC meeting)</li> <li>• St Helen's Church, Skipwith donation (Church maintenance and printing of Roundup) <b>£550.00</b>. MW proposed, NMcC seconded.</li> <li>• New Parish Clerk induction training <b>£115.00</b>. MW proposed, TB seconded</li> </ul>		

	<ul style="list-style-type: none"> <li>O'Neills planning advice services <b>£600.00</b>. MW to challenge invoice of £900 as the services are not yet complete.</li> </ul> <p>It was agreed to progress J. Massey's grass cutting quote of £80 per cut for April – October 2018.</p> <p>The transfer of signatories for the Skipton Building Society account still needs to be progressed as it is more complicated than originally thought.</p>	IG	Completed
		IG to facilitate	Asap
541	<b>Clerk's Report</b> Nothing to report		
542	<b>Representative's Report</b> Nothing to report		
543	<b>AOB</b> The PC was sad to hear of Sue Kotek's passing and wished to express their appreciation of her time and commitment to the PC over the previous years.		
544	<b>Items for Next Agenda</b> Riccall Resilience plan Village website update Streetlights Play Area Insurance policies Town End pond Dog Fouling Church floodlights and repairs		
545	<b>Date of Next Meeting</b> Monday, 14 <sup>th</sup> May 2018 at 7.00pm – AGM and thereafter PC meeting at 7.30pm		
	Meeting closed at 9.50pm		