

Skipwith Parish Council Meeting Minutes on Monday, 4th September 2023 at 8.00pm

Present: Councillors Mike Ward (MW) Chairman, Sharon Worrall (SW), Kate Baxter (KB), Jeremy Gerken (JG), Jonathan Radway (JR), Andy Bushell (AB)

Parish Clerk: Isobel Greatrex (IG)

Item No.	Discussion	Action by	Due Date
040	To receive apologies and approve reasons for absence Apologies were received from Councillor Karen Thompson and reason for absence was approved.		
041	Declarations of interest not already declared under the council's Code of Conduct or members Register of Disclosable Pecuniary Interests None.		
042	Public Session One member of the public was present, who wished to hear an update regarding the allotment review.		
043	Minutes of the Parish Council Meeting held on 3rd July 2023 were approved by members of the PC as a true and accurate record. JG proposed and SW seconded.		
044	North Yorkshire Councillor Report John Cattnach, North Yorkshire Councillor, had reported, via email, that once the contract for emptying the green bins with Urbaser ends, the service will move inhouse and there will then be a three month Winter period where no green bins will be emptied, which he believed was a retrograde step. Additionally, he reminded the Councillors that the PC could apply for a locality grant, with a minimum amount of £300. The PC could not claim retrospectively for the repair cost of the bus shelter.		
045 045.1	Information on the following ongoing issues and to decide further action where necessary: Recreation Area York Landscapes had provided a provisional date of 7 th September to commence the public access works to the recreation area. KB informed the PC it had proved extremely difficult to source the benches for the area. However, she had received three quotes, varying in price. The PC agreed to pursue the quote provided by Jason Brown at a cost of c.£100 per bench plus £120 for installation, subject to photos being provided and approved. JR proposed that oak should be used as it would be		

	<p>much longer lasting, and AB suggested KB enquire about timelines for installation and whether the wood would be sealed. JG noted the benches would need to be maintained annually. KB proposed and AB seconded.</p> <p>It was agreed that as soon as all the details were confirmed the PC would apply for the locality grant from North Yorkshire Councillor, John Cattanach.</p> <p>In addition, it was agreed to ask York Landscapes to cut the grass in the area when they did their last grass cut this year in the village.</p> <p>On a separate note, MW informed the PC that Pete Meadows from Escrick Estate had recently written to the PC to ask if it would cut the hedge surrounding the recreation area. MW had replied, asking if the Estate would be able to cut it as they had always cut the hedges previously and should the Estate now require payment for the specific recreation area hedges, the Estate could invoice the PC. As yet, MW had not received a reply, so it was agreed to write to Beilby Forbes Adam, the landowner, to obtain a response.</p> <p>It was noted that the hedges needed to be cut back to the fencing for the footpath to be more accessible to pedestrians.</p>	<p>KB</p> <p>IG</p> <p>IG</p>	<p>Asap</p> <p>Asap</p> <p>Asap</p>
<p>045.2</p>	<p>Allotments</p> <p>Prior to the meeting, JR had provided the PC with the interim report regarding the allotments review and went through the details with the PC. He committed to provide a final report (with various options for discussion), at the next meeting, when further information had been received.</p> <p>MW confirmed that the form to request an initial survey as to the feasibility of providing a water supply had been returned to Yorkshire Water and was now awaiting a response. Once a reference number had been received, a cheque for £306 would be required.</p>	<p>JG</p> <p>MW/IG</p>	<p>By 6th November</p> <p>Asap</p>
<p>045.3</p>	<p>Grass Cutting Mulberry Vale/Verge Opposite Pond</p> <p>After further investigation, AB informed the PC that James (a former Mulberry Vale resident who had cut the grass) had provided a ride on mower to another Skipwith resident for the grass to get cut. However, that resident had decided to pay for grass cutting services instead.</p>		
<p>045.4</p>	<p>New Notice Board</p> <p>IG provided three quotes for a new notice board and it was agreed to purchase from one of the suppliers and to also request installation. AB proposed and JR seconded.</p> <p>MW agreed to contact a relative of the commemorative plate which is on the current notice board to ensure they are informed.</p> <p>A robust discussion ensued regarding cost efficient ways to communicate with residents, including researching website suppliers as the current website is very limited.</p>	<p>IG</p> <p>MW</p> <p>AB</p>	<p>Asap</p> <p>Asap</p> <p>Asap</p>

045.5	<p>Speeding</p> <p>Cheryl Westoby had forwarded a number of emails to the PC where she had been corresponding with Jeff Pettit, Traffic Bureau Support Officer regarding the ongoing concerns about the Skipwith/North Duffield road junction. He had confirmed that they would “consider the situation for enforcement again in the very near future.” He also said that he would request automated speed data logging devices in the area. JG has asked for the PC to be copied into any further correspondence.</p> <p>MW suggested that Vehicle Activated Signs (VAS) may need to be considered. JG offered to obtain costs and further information.</p>	JG	By 6 th November
045.6	<p>Pond Clearance</p> <p>The pond clearance was going ahead on Saturday, 30th September and the PC hoped that residents would offer their assistance.</p> <p>KB to remind Mark Headley of the date so he could remove all debris.</p>	KB	Before 30 th September
045.7	<p>Bus Shelter Repair</p> <p>It was noted that the bus shelter had now been repaired.</p>		
045.8	<p>Christmas Tree Update/Lights Testing</p> <p>AB informed the PC that he was struggling to source a Christmas tree but hoped he would be more successful in the next month or so.</p> <p>MW agreed to provide a date to the PC to test the Christmas lights so a decision could be made as to whether further lights needed to be purchased.</p>	AB MW	By 6 th November By 13 th September
045.9	<p>PC Website</p> <p>Please see item 045.4</p>		
045.10	<p>Round Up Editorial /Facebook</p> <p>It was agreed to communicate details regarding the pond clearance, creating the access point in the recreation area and the installation of the benches. The deadline for submission to Round Up was 13th October.</p>	KB/SB	By 13 th October
046	<p>Planning</p> <p>Nothing to report.</p>		

047	Matters Requested by Councillors None.		
048	Financial Matters		
048.1	<u>The following accounts for payment were approved:</u>		
048.1.1	Yorkshire Landscapes Ltd – grass cutting for July and August - £528		
048.1.2	Mark Wilson Roofing – repair of bus stop roof - £674		
048.1.3	Parish Clerk’s salary		
048.1.4	HMRC - £167.40		
048.2	<u>Account Maintenance</u> Changes to signatories on the Virgin account have now been confirmed. However, SW informed the PC that she was resigning due to relocating, so AB volunteered to replace SW as the new signatory. Yet another form from the Skipton Building Society now must be completed, so this will be progressed.	MW/IG	Asap
048.3	<u>Npower Electricity Future Charges</u> IG informed the PC that as from 1 st September the new tariff price will be 50.188p/kWh compared to the previous rate of 33.80p/kWh.		
049	Correspondence None.		
050	Meeting Dates 2024 8 th January 4 th March 13 th May (including Annual Meeting) 1 st July 2 nd September 4 th November		
051	Matters for Inclusion on the Agenda for the Next Meeting <ul style="list-style-type: none"> • Recreation Area • Allotment Water Supply/Availability/Review • New Notice Board • Speeding • Christmas Tree Update/Lights Testing 		

	<ul style="list-style-type: none">• PC Website• Items for Round Up and Facebook		
	MW wished to thank SW for all her time and effort over the last few years as Parish Councillor and especially for all her hard work regarding her engagement with Highways and the chicane installation. He wished her well for the future.		
	Meeting closed at 10.05pm. The next PC meeting will be on Monday, 6th November at 8.00pm.		