

Skipwith Parish Council Meeting Minutes on Monday 3rd September 2018 at 7.30pm

Present: Councillors Mike Ward (MW), Noel McCool (NMCC), Trevor Britain (TB), Jonathon Morgan (JM),

Parish Clerk: Isobel Greatrex (IG)

Guest: Councillor Richard Musgrave (RM)

568. Apologies: Councillors Mark Elwers (ME), Sharon Worrall (SW). Reasons for absence were approved.

569. Declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests: None.

Item No.	Discussion	Action by	Due Date
	<p>Councillor Richard Musgrave provided the following updates:</p> <ul style="list-style-type: none"> • No. 18 Bus Service RM expressed his pleasure that the bus service will be retained for a further 5 years with the support of NYCC, who increased the subsidy to save the service. It remains very important that parishioners use the service as much as possible. • Speeding RM informed the PC that NYCC was reviewing the Vehicle Activated Signage (VAS) policy to potentially enable PCs to purchase the equipment themselves, with an outcome expected in the next 2 months. He informed the PC that he had a £5,000 environment budget to spend and to which the PC could apply if a decision is made for PCs to purchase VAS. Some of the members of public expressed their concern about speeding through the village, especially along York Road, and suggested possible interventions such as rumble strips, signage on the bend coming into Skipwith from Escrick and a Community Speed Watch which could be used. RM explained that speed data needed to be collected before Highways will take any action. However, he was aware that it had been confirmed in March there would be a police presence in the village to take enforcement action. As this had not occurred RM committed to write to them to follow this up, although he also asked the public to contact Highways in this regard to support the case. He would also write to Highways regarding speed signage and parking outside the pub. MW informed the PC that he had recently met with Glenn Davidson from Highways to discuss parking adjacent to the pub and also raised the other speeding concerns highlighted above. Glenn explained that in order to take any action in depth photographic evidence demonstrating the problem regarding parking outside the pub was required and as there have been no reported incidents to date the current leverage is weak. <p>MW thanked RM for attending and RM then left at 8.00pm.</p>	<p>N/a</p> <p>RM</p>	<p>Asap</p>

570	Public session The following items were raised:		
570.1	<u>Contractors parking on the footpath</u> Contractors are now able to park in the field adjacent to the house being redeveloped so this issue should be resolved		
570.2	<u>Overgrown hedges reducing the width of the footpath</u> The PC believed that Escrick Estate usually trimmed the hedges once per year at the end of September. However, the PC would contact Escrick Estate to confirm.	IG	Asap
570.3	<u>Dog waste bins and offence signage.</u> JM explained he had liaised with the dog warden who had been extremely helpful and he summarised the actions already taken this year, which included a leaflet drop, fine awareness, new signage, yellow spray and RoundUp notice. An additional dog waste bin to be placed in Little Skipwith (between Cerisia and The Garth) was requested and it was agreed that the PC would seek the cost and discuss at the next PC meeting. JM stressed the importance of the community being actively involved and to report dog fouling incidents if they saw them occur. He committed to carrying out a further leaflet drop in the near future.	JM	By 12 th November
570.4	<u>Dog walk/run</u> Following closure of the airstrip, Mr C. Forbes-Adams volunteered to create an area of land for dog walking adjacent to the existing footpath. Kate Baxter volunteered to follow this up.		
570.5	<u>Town End pond and Scarrow pond</u> Members of the public expressed concern regarding the overgrowth of both ponds, although Scarrow Pond's appearance had recently improved. The PC explained that it had already been planned to clear the weeds in and around Town End pond on 6th October as an interim measure until a specialist company was found to provide a long term solution, which would also ensure that environmental issues would not be contravened. A leaflet drop would be conducted around the village to ask for volunteers to assist in the clearance of the weeds in October.	JM	Asap
570.6	<u>Brick built village sign</u> A request was made for the brick built sign to be re-built on the Escrick side of the village. Phil Westoby was to be asked to provide a quote for doing so.	IG	Asap
570.7	<u>Shooting season</u> Last year shoots were organised off the public footpath from the pumping station to the Common and in fields off the track from Hill Farm to Little Skipwith. As these are used by dog walkers it was requested if Escrick Estate would provide red flags at the entry points to paths when these shoots were to take place. The PC was aware that the shoots do often provide red flags, as they are clearly not allowed to shoot across public footpaths. However, Phil Ansell volunteered to address this with the Estate.		
571	Minutes of 2nd July 2018 meeting The minutes of the meeting were approved by all members of the PC as a true and accurate record.	N/a	

	<p>Prior to item 572 a discussion ensued between MW and NMCC regarding procedural issues arising since the last meeting, namely:</p> <p>i) MW's reason not to issue the letter drafted by NMCC regarding the play area without consultation with the Parish Council</p> <p>ii) MW's decision to respond to the City of York within their short deadline, having consulted with the Parish Council via email regarding financial support of c.£245 for the weekend bus service for the period up to 31st March 2019.</p> <p>MW and NMCC disagreed about the execution of the Standing Orders which led to MW resigning as Chairperson and NMCC offering his resignation as Councillor. After further discussion, it was agreed the Parish Council would review Skipwith's Standing Orders to ensure they were fit for purpose and that everyone was comfortable with them going forward. Thereafter, both of the verbal resignations would be considered by the respective Councillors, subject to decisions made.</p> <p>In order to continue business for the rest of the evening, NMCC proposed and TB seconded JM as temporary Chairperson for this meeting only.</p> <p>Standing Orders to be issued to the PC for review prior to further discussion.</p>	IG	Before 12 th November
572	Information on the following ongoing issues and to decide further action where necessary:		
572.1	<p>Streetlights and LED Quote</p> <p>A further quote is required, which will be discussed at the next meeting.</p>	NMCC	By 12 th November
572.2	<p>Church Floodlights and Astro Timer</p> <p>MW reported his contact for another contractor to provide a further quote for the repairs was not interested. Therefore, NMCC will endeavour to obtain a quote elsewhere.</p>	NMCC	By 12 th November
572.3	<p>Play and Recreation Area</p> <p>Following the last PC meeting when it was decided that the Play Area should become a wild flower meadow with some benches, NMCC had drafted a letter to Mr C. Forbes-Adams informing him of the PCs decision to ensure he was aware of this before any further work progressed.</p> <p>It was agreed that IG would send the letter on behalf of the PC.</p>	IG	Asap
572.4	<p>Telephone Box Defibrillator</p> <p>Information is being obtained about how this can be progressed. It was pointed out that electricity will be needed to charge the defibrillator. An update will be provided at the next meeting.</p>	JM	By 12 th November
572.5	<p>Grass Cutting</p> <p>IG updated the PC following her discussion with Mr Massey. The PC agreed that the best solution to optimise the appearance of the village green was to consult with Mr Massey and suggest to either cut the grass more frequently or to start the cutting earlier in the season to</p>	IG	By 12 th

	<p>reduce the length of the initial cut. A detailed contract will then be drawn up.</p> <p><u>Willow Tree</u></p> <p>A large branch has very recently partially broken off the willow tree on the village green. As a matter of urgency, it was agreed a tree surgeon should be contacted to provide advice and a quote regarding next steps.</p>	IG/JM	<p>November</p> <p>By 8th September</p>
572.6	<p>No.18 Evening Bus Service Contribution</p> <p>It was unanimously agreed to contribute £244.65 to the provision of the evening bus service until 31st March 2019.</p>		
<p>573</p> <p>573.1</p> <p>573.2</p> <p>Not itemised on agenda</p>	<p>Planning</p> <p><u>Red House Farm</u></p> <p>MW confirmed that O’Neill’s, planning consultants, have sent a letter to Selby Planning department confirming the PC’s previous objections remain the same regarding the proposed amendments to the original planning application.</p> <p><u>School House, York Road</u></p> <p>The PC discussed the proposed installation of an underground tank and retrospective application for a fence and gate and agreed that they would respond to Selby Planning department confirming they would refer to the Conservation Officer’s decision.</p> <p><u>North House Farm</u></p> <p>Variations to the most recent planning application were received after the agenda was issued. As a response is required by 20th September the item needed to be discussed in order for the PC to respond. It was believed that the PC’s previous objections remained, although there were additional concerns, including a reduction in car parking and an increase in the sizes of three of the houses.</p> <p>A formal response from the PC will be made via the Selby public planning website.</p>	<p>IG</p> <p>JM</p>	<p>By 11th September</p> <p>By 20th September</p>

<p>574 574.1</p> <p>574.2</p> <p>574.3</p> <p>574.4</p>	<p>Matters Requested by Councillors <u>Parish Councillor Vacancies (MW)</u> It was agreed that two vacancies should be advertised, initially via Selby District Council, in line with normal protocols.</p> <p><u>Village Green Christmas Lights (TB)</u> It was agreed that the village green Christmas decorations needed updating and therefore some costings would be provided for the purchase of a Christmas tree, which could be planted on the green and used in years to come, along with suitable Christmas tree lights.</p> <p><u>Repair of Public Footpath Sign by the Church (ME)</u> Selby District Council was to be contacted to request the repair.</p> <p><u>WW1 Centenary (ME)</u> A discussion ensued regarding ways in which this could be commemorated in Skipwith. It was agreed that a wreath could be laid on behalf of the PC on Remembrance Sunday, subject to the agreement of Karen Gardiner, vicar. TB proposed and NMCC seconded.</p>	<p>IG</p> <p>TB</p> <p>IG</p> <p>NMCC</p>	<p>Asap</p> <p>By 12th November</p> <p>Asap</p> <p>Asap</p>
<p>575 575.1 575.1.1 575.1.2 575.1.3 575.1.4</p>	<p>Financial Matters <u>The following accounts for payment were approved:</u> 360 Internet Solutions for final payment of £675 for completion of website update. Npower street lighting electricity bill of £1,372.06 for year ending March 2018 Village bench repair of £21.30 Internal audit £25 voucher</p>		
<p>576</p>	<p>Matters for Inclusion on the Agenda for the Next Meeting</p> <ul style="list-style-type: none"> • Standing Orders • Street Lighting • Church Floodlights • Play Area • Highway safety • Dog Fouling • Town End Pond • Grass Cutting /Overgrown Hedges/Verge Maintenance • Brick Built Village Sign • Public Footpath Sign • Christmas Decorations on the Village Green • Telephone Box Defibrillator • Parish Councillor Vacancies 		

	<ul style="list-style-type: none">• Planning		
577	Date of Next Meeting Monday, 12 th November at 7.30pm		
	Meeting closed at 10.30pm.		