

Skipwith Parish Council Meeting Minutes on Monday 2nd July 2018 at 7.30pm

Present: Councillors Mike Ward (MW), Noel McCool (NMCC), Trevor Britain (TB), Mark Elwers (ME), Jonathon Morgan (JM), Sharon Worrall (SW)

Parish Clerk: Isobel Greatrex (IG)

Guests: Councillor Richard Musgrave (RM)

Charlie Dean (CD) from 360 Internet Solutions

557. Apologies: None

558. Declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests: None.

559. Public session: None in attendance.

Item No.	Discussion	Action by	Due Date
	<p>Councillor Richard Musgrave provided a number of updates:</p> <ul style="list-style-type: none"> • No. 18 Bus Service A tender process is currently in progress for a permanent bus service and the results are due very soon. It is very important that parishioners use the service as much as possible in order for the service to be commercially viable for the provider. • Grant Funding RM brought to the PC's notice there is a grant fund available to use for community projects and a further fund available for highways e.g. to improve signage, kerbs etc. SW raised concern that the Drivers' customers are sometimes parking on the kerb outside the pub, which may cause accidents as it is on a bend. ME had also raised this at the previous PC meeting. RM offered to raise the issue with Highways, once the PC had put this in writing to him. <p>The PC asked for an update regarding speeding interventions through the village as nothing had happened. RM agreed to follow up and send a reminder to the Highways department.</p> <p>MW thanked RM for his attendance and updates. RM left at 7.50pm.</p>	<p>IG</p> <p>RM</p>	<p>Asap</p> <p>Asap</p>
560	<p>Minutes of 14th May 2018 meeting The minutes of the meeting were approved by all the PC as a true and accurate record.</p>	N/a	

<p>561</p> <p>561.1</p>	<p>Information on the following ongoing issues and to decide further action where necessary:</p> <p>Village Website and Upgrade CD had provided a link to the final draft of the new website to the Councillors prior to the meeting with the view to gain agreement to the website going live. The format was unanimously approved and it was agreed that the website should go live by Thursday, 5th July.</p> <p>It was agreed to include an article in Roundup in order to communicate to parishioners that the new website was now up and running and that email addresses could be added to the website (should parishioners wish) to assist in more timely communication from the PC, should this be required.</p> <p>MW shared some communication from two parishioners regarding the delay in the new website, to which he agreed to respond to one as IG had already replied to the other person. In the same email there was a request to resolve the issue of the fallen tree on the green. The tree is the responsibility of the Estate so it was agreed that IG would send a letter to the Estate requesting them to resolve the issue.</p>	<p>CD</p> <p>JM</p> <p>MW</p> <p>IG</p>	<p>By 5th July</p> <p>By 17th August (deadline for RoundUp)</p> <p>Asap</p> <p>Asap</p>
<p>561.2</p>	<p>Streetlights and LED Quote Following the last PC meeting, NMCC had provided some costings prior to the meeting regarding the approximate cost of:</p> <ul style="list-style-type: none"> • replacing all the street lights with LEDs based on the L.A.W. quote provided last year • replacing LED heads only for 22 columns (as the columns are still in good condition) • replacing 5 wooden poles (which need replacing) and LED head replacements for the 5 • connection of new lights, which can only be undertaken by YEDI/Northern Power <p>Despite chasing the quote for the above from SSC, NMCC had been unable to secure a quote from them, although he will now obtain a further quote from Indo to ensure the PC have a comparison. NMCC had compared the initial quote with North Duffield's lighting project's costs and they were similar.</p> <p>A discussion was held as to whether to renew all the street lighting in the village or to just to continue to carry out ad hoc repairs. All the PC was in agreement to change all the street lighting to LEDs, subject to obtaining a further quote to enable a decision to be made on the provider. TB proposed and ME seconded.</p> <p>NMCC also confirmed that Selby District Council has agreed that the No.9 street light outside Holly View is its responsibility.</p>	<p>NMCC</p>	<p>By 3rd September</p>

561.3	<p>Church Floodlights and Astro Timer MW is to contact another contractor for a further quote for the repairs. If he isn't successful he will inform NMCC, who will endeavour to obtain a quote elsewhere.</p>	MW/NMCC	By 3rd September
561.4	<p>Play and Recreation Area Following the last PC meeting, NMCC had provided approximate costings prior to the meeting for the following options:</p> <ul style="list-style-type: none"> • As a minimum, the PC to create an entrance to the area and fence it off. • The PC to create an entrance, fence it off, providing a wild grass meadow with 3 park benches • The PC to create an entrance, fence it off, providing a level grass playing area with 4 park benches <p>A vote was taken and the majority of the councillors voted for the second option.</p> <p>TB to contact North York Moors for advice regarding planting.</p> <p>The PC agreed to ask Councillor Richard Musgrave for a contribution from the Community Grant Funding</p> <p>Next steps are to create an entrance to the Area, which will mean providing the full criteria to Selby District Council Planning department.</p>	<p>TB</p> <p>NMCC</p> <p>NMCC</p>	<p>By 3rd September</p> <p>By 3rd September</p> <p>By 3rd September</p>
561.5	<p>Dog Fouling Update JM informed the PC that improvements had been made, although there remained some individuals who were not complying with the measures introduced. JM confirmed he would erect metal lamppost signs to remind dog owners to clean up after their dog. He also confirmed he would do another leaflet drop in Winter as a reminder.</p> <p>JM also suggested that the PC should place an article in Roundup to highlight the recurring problem.</p>	<p>JM</p> <p>JM</p>	<p>Asap</p> <p>By 17th August</p>

561.6	Riccall Resilience Plan ME reported on this. The PC believed that Skipwith was in a location where it was unlikely for the village to be at risk from situations compared to Riccall. However, it was agreed that ME should inform them that Skipwith would offer support, should it be required in the future and would provide some contact numbers, if required.	ME	Asap
562	Planning IG had received hard copies from Selby Planning department of an amended planning application for Red House Farm, where it is proposed that 9 houses will now reduce to 8. It was agreed that MW would contact O’Neill’s, the PC’s planning consultants, to obtain their opinion and advice in the first instance. Any responses need to be submitted by 18 th July. Should O’Neill’s advise that the amended planning application is significantly different, a public meeting will be arranged to allow parishioners to air their views. If not, the PC’s objections to the original planning application will still stand.	MW	Before 18 th July
563	Matters Requested by Councillors		
563.1	<u>Grass Cuttings on the Village Green (JM)</u> Grass cuttings are being left on the Green, causing it to look unsightly. NMCC explained that the mulcher on the mower was broken and it was awaiting a part. JM also highlighted that the grass was not being strimmed around the benches. IG was to email Mr Massey regarding these two issues.	IG	Asap
563.2	<u>Tractors Driving over Verges and Lawns (JM)</u> It was noted that tractors have been damaging grass verges and outside lawns as they are passing. The land is owned by Escrick Estate and it is a contractual condition for them to maintain said verges and lawns. It was agreed that IG write to Escrick Estate to ask them for their support to resolve this issue.	IG	Asap
563.3	<u>Telephone Box</u> The use of the telephone box was discussed and it was agreed that the PC should explore the possibility of using it for a defibrillator for the community to use. IG to send information to JM to find out further information and for discussion at the next PC meeting. JM volunteered to re-paint the telephone box.	IG/JM JM	By 3rd September Autumn/Winter
564	Financial Matters		
564.1	<u>To approve the following account for payment:</u> NMCC approved and TB seconded the payment of £576.96 for Came & Company insurance renewal premium.		

564.2	NMcC approved and TB seconded the agreement to provide a £25 voucher to the internal auditor for volunteering to audit the end of year accounts. IG to obtain and provide.	IG	Asap
565	<p>Correspondence</p> <p>PC to consider the request from David Buckle, Chairman of Selby District Council, for a donation to his chosen charities for this year. This was discussed but the PC decided they did not wish to progress.</p>		
566	<p>Matters for Inclusion on the Agenda for the Next Meeting</p> <ul style="list-style-type: none"> • Street Lighting • Church Floodlights • Play Area • Planning • Telephone Box Defibrillator 		
567	<p>Date of Next Meeting</p> <p>Monday, 3rd September at 7.30pm</p>		
	Meeting closed at 9.30pm.		